

**City of Stewartville
City Council Meeting Minutes
Stewartville City Hall
July 11, 2017**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL Mayor King called the meeting to order on July 11, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Supervisor Hale, Fire Chief Swisher and City Clerk Roeder

III. APPROVAL OF AGENDA

Motion by Anderson, second by Uptagrafft to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Beyer, second by Oeltjen to approve the Council minutes of June 27, 2017. Unanimously approved.

V. FINANCE AND BUDGET –

Motion by Uptagrafft, second by Beyer to approve the accounts payable listing. Unanimously approved.

VI. GENERAL BUSINESS

A. Conditional Use Permit – Sweet Pea Day Care – Amber Sloan owner of the day care appeared before Council to request a conditional use permit to operate a day care in a B1 Commercial District and to also get approval of a Conditional Use Permit to fence in the playground area to be located west of the building. Oeltjen stated that the Planning Commission is recommending approval of the request.

Motion by Anderson, second by Uptagrafft to recommend approval of the Conditional Use Permit as requested. Unanimously approved.

B. Fire Relief Association – By-law Amendment- The Fire Relief Association has approved changing the by-laws regarding the benefit sum per year in regards to sick and disability benefits, death benefits and pensions. They have approved a rate increase from \$2,950 to \$3,000. By State Statute they are required to notify the City of any changes as the City has a legal obligation to finance any shortfall if it should occur. An actuary study on pension contribution holdings was updated at the end of 2016 and showed that the Fire Relief Assoc had a surplus of funding and could increase their pension.

Motion by Uptagrafft, second by Anderson to approve the Resolution 2017-15, Amending the By-Laws of the Stewartville Fire Dept Relief Assoc Article VII, Section 1 and Article VII, Section 1,2,3 from \$2,950 to \$3,000. Voting in favor: Uptagrafft, Anderson, Oeltjen and King. Abstaining: Beyer. Motion carried.

C. 2018 CIP – Neubauer was requesting that an August 8th public hearing be set as the next step in proceeding with the 2018 CIP project.

Motion by Uptagrafft, second by Beyer to approve Resolution 2017-16, Calling Public Hearing on 2018 CIP Project. Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

A. Mayor- King commented on the following:

- Sympathy to the Families of: Donna Gartner, Carroll Bruske, Lois Bacon and Bernie Gardner
- Library Program for tomorrow will be the RAD Zoo!
- The Library will also be hosting "after hours for teens and tweens" tomorrow from 6-7:30.
- Root River Antique Tractor Show will be this weekend along with the Racine Lions BBQ Chicken supper.
- Thank you to the Chamber of Commerce for organizing another spectacular Summerfest. Of course something of this magnitude takes many, many volunteers to pull off so I want to thank everyone who contributed. Congratulations on a job well done!

B. City Administrator-

- Bi-Weekly Report
- State Demographers Population Report
- Thanks to everyone who participated in the 4th of July!

C. Finance Director -

- 2018 Budget prep has started

D. Public Works Supervisor -

- Bi-Weekly Report
- Thanks to the Chamber - they were so pleasant to work for!
- Thanks to MnDOT for their assistance w/various items this summer

E. Project Coordinator

- No Report

F. Library Director -

- Monthly Report

G. Fire Chief Report -

- Monthly Report
- Hired 3 new firefighters w/experience
- Firemen Memorial - Pavers are now available

H. City Engineer -

- Monthly Status Report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce: No Report
- B. EDA/HRA: Podein Power & Equip Grant Info
- C. Finance: No Report
- D. Library: No Report
- E. Park Board: Update on Recent Mtg
- F. Personnel: Minutes of June 20th & 21st
- G. Planning & Zoning: Minutes of July 5th

- H. Public Safety/Safety Committee: National Night Out – Aug 1st
- I. Public Works: No Report
- J. RAEDI: Minutes of May 23rd
- K. ROCOG: Minutes of Feb 17th
- L. STEW180: No Report
- M. Transit Advisory Committee: No Report

IX. COMMUNICATIONS

- A. SEMLM – July 31st Mtg
- B. Sheriff's Newsletter

X. RECOGNITION OF GUEST(S) OPEN MIC

- XI. ADJOURN** – Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk