

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
February 11, 2014**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** – Mayor King called the meeting to order on February 11, 2014 at 7:00 pm. Present: King, Stensrud, Timm and Burgr. Also Present: City Administrator Schimmel, Public Works Director Stevens, Finance Director Neubauer, Fire Chief Swisher and City Clerk Roeder

**III. APPROVAL OF AGENDA** – Motion by Burgr, second by Timm to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES-**

Motion by Stensrud, second by Burgr to approve the minutes of the Regular Council meeting of January 28, 2014. Unanimously approved.

Motion by Timm, second by Burgr to approve the Special Council/EDA meeting minutes of January 28, 2014. Unanimously approved.

Motion by Stensrud, second by Timm to approve the Closed Council meeting minutes of January 29, 2014. Unanimously approved.

**V. FINANCE AND BUDGET**

**A. Accounts Payable** – Motion by Burgr, second by Timm to approve the accounts payable listing. Unanimously approved.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**A. Alliant Energy Rebate** –Rebecca Giesel representing Alliant Energy appeared before Council to present a rebate check in the amount of \$3,477.41 for the Fire Hall project. Giesel commended the City of Stewartville for their continued focus on energy savings. Mayor King thanked Giesel and stated that the City appreciated the working relationship with Giesel and Alliant Energy.

**VII. ORDINANCES AND RESOLUTIONS**

**VIII. MOTIONS AND GENERAL BUSINESS**

**A. Fire Hall Facility Financial Summary** – Staff presented the fire hall summary, noting that the grand total cost for the new facility came in at 1,971,629 which amounts to an overall saving of \$35,763.10 from the overall project budget. The pre-construction savings have already been returned to the city's Capital Building Fund, and in order to

close out the Project Construction Fund, Neubauer is requesting the remaining \$1,480.03 in savings be transferred for future projects.

Motion by Burgr, second by Stensrud to close out the Project Construction Fund and to transfer the remaining balance of \$1,480.03 to into the Capital Building Fund. Unanimously approved.

- B. 2015 Fire Service Contracts-** Staff presented the 2015 Fire Dept Budget and Fire Contracts for Council approval. It was noted that the Public Safety Committee reviewed the draft contract presented to Council in November 2013 by Attorney Ruppe and had made recommendations to City Attorney Guzinski who has submitted the 2015 Contract for Council consideration and approval.

Motion by Stensrud, second by Burgr to approve the 2015 Fire Dept Budget. Unanimously approved.

Motion by Timm, second by Stensrud to approve the 2015 Fire Service Contracts. Unanimously approved.

Motion by Stensrud, second by Burgr to set February 27, 2014 at 7:00 pm at the Fire Hall for the annual meeting. Unanimously approved.

- C. Knox Box Rapid Entry System-** Fire Chief Swisher is requesting permission to move forward to develop a City Ordinance that would give the Fire Dept authorization to implement the Knox Box system. It was noted that businesses who wanted the Fire Dept to have access would be required to use the system. If they chose not to use the system, they would need to allow access at the time of the call. He stated that this system would eliminate the liability of the City and Fire Dept personnel currently handling keys to each business. The system would show who accessed the key and when it was returned. Swisher stated that the cost of the 3200 Series would be \$285 to each holder. He noted that Rochester, Byron, Cannon Falls, Austin and many other cities have this system and all parties are very happy with it.

Motion by Burgr, second by Stensrud to authorize Fire Chief Swisher to move forward with developing an ordinance to implement the Knox Box System. Unanimously approved.

- D. Eastwood Bank – Visa Governmental Agreement-** Due to new regulations in the banking industry, formal Council action is needed regarding Visa credit cards for approved staff.

Motion by Stensrud, second by Burgr to approve William Schimmel, Barbara Neubauer, Mark Stevens, Owen Sass, Sean Hale, Bear Cave Park, Cheryl Terharr, Pat Johnson, Debra Lofgren, SYAA and Vance Swisher as credit card holders. Unanimously approved.

## VIII. MAYOR, STAFF AND CONSULTANTS REPORTS

### A. Mayor- King commented on the following:

- Sympathy to the Families of: Elizabeth Collins, Lorraine Kohler, Lucyle Varpness, Diane Schwarz and Virginia Jackson.
- Congratulations to Harlen Haugen & Sharon Moehnke for receiving "Everyday Club Hero" award from the 5M1 Lions. Thank you for all you do!
- Congratulations to Les Radcliffe – 2013 Builder of the Year by Rochester Area Building Assoc.
- Congratulations to Yaggy Colby Assoc for receiving the prestigious "2013 Engineering Excellence Grand Award".
- Farmer's Share Breakfast – Saturday, Feb 15<sup>th</sup> 9-11
- Pancake Supper – Monday – Feb 17<sup>th</sup> @ Ironwood Springs
- 18<sup>th</sup> Annual Cabin Fever Flea Market – Saturday Feb 15<sup>th</sup>
- A Second Chance to Ride benefit for Darrin Westphal – Feb 22<sup>nd</sup> @ Legion
- Help us keep our kids safe by not allowing them to build forts or tunnels near the streets.
- Received thank you notes from Grace Church to Deb Lofgren and Bill Schimmel for reading to them.
- Thank you to Halcon for donating office furniture to the Library

### B. Administrator–

- Bi-Weekly Report

### C. Finance Director – No report

### D. Public Works Director –

- Working on normal winter items

### E. Library Director – No report

### F. Fire Chief – Monthly report on calls and safety training

## IX. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Care Center- No report
- B. Chamber of Commerce –No report
- C. EDA/HRA – No report
- D. Finance- No report
- E. Library-No report
- F. Park Board – No report
- G. Personnel- No report
- H. Public Safety/Safety Committee- No report
- I. Planning & Zoning – No report
- J. Public Works- No report
- K. RAEDI – DMC Update/Handout
- L. ROCOG- No report
- M. SCCC/STEW19 – No report
- N. WWTF – No report

**X. COMMUNICATIONS**

A. Yaggy Colby Assoc. Status Report

**XII. RECOGNITION OF GUEST(S) OPEN MIC** – Ryan Stack – recently moved to Stewartville and rides the commuter bus to Rochester. He stated that he has been concerned about the bus situation and parking. He felt it would be a hardship on those who walk if the Park & Ride was moved to Bear Cave Park. Council assured Ryan that Rochester City Lines current plans would still have pickup points for those who walk to the bus.

**XIII. ADJOURN** – Motion by Burgr, second by Stensrud to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk