

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
April 22, 2014**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** – Mayor King called the meeting to order on April 22, 2014 at 7:00 pm. Present: King, Hanson, Stensrud, Timm and Burgr. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and City Clerk Roeder.

**III. APPROVAL OF AGENDA** – Motion by Stensrud, second by Burgr to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES-**  
Motion by Hanson, second by Timm to approve the minutes of the Regular Council meeting of April 8, 2014. Unanimously approved.

**V. FINANCE AND BUDGET**

- A.** Accounts Payable – Motion by Burgr, second by Stensrud to approve the accounts payable listing. Unanimously approved.
- B.** 1st Quarter Financial Report – Finance Director presented the 1<sup>st</sup> Quarter Financial Report ending March 31<sup>st</sup>. She noted the percent of budget should be approximately 25%. No formal action is required.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**A. SDS#534 Referendum Update** – Dr. Dave Thompson, Superintendent of Schools appeared before the City Council to give them an update on the proposed school referendum. Thompson stated that the proposed 3-5 grade school would be located across from Bear Cave Park on Co. Rd #35. Thompson reviewed the time-line of the referendum, the need for the new building and the impact on property taxes.

**VII. ORDINANCES AND RESOLUTIONS**

**A. Resolution – MnDOT Hwy 63 Path Project-** MnDOT has requested a Resolution from the City that would allow the Mayor and City Administrator to execute the agreement between MnDOT and the City. The State will provide their share of the costs of the shared-use path in the amount of \$50,000.

Motion by Burgr, second by Timm to approve Resolution 2014-9, A Resolution Entering into Agreement with MnDOT. Unanimously approved.

## VIII. MOTIONS AND GENERAL BUSINESS

- A. Maintenance I Position-** The Personnel Committee is recommending approval to advertise for a Public Works Maintenance I employee.

Motion by Stensrud, second by Timm to approve the Maintenance I position advertisement. Unanimously approved.

- B. Part-time Seasonal Mowers-** The City has advertised for part-time seasonal mowers for 2014. Public Works Director Stevens has recommended: Cole Roeder, Bill Gilmour and Jacob Chopp. The Personnel Committee is seeking approval of the above names.

Motion by Timm, second by Burgr to approve the names as submitted by the Personnel Committee. Unanimously approved.

- C. Mower Purchase-** Bids have been received for the purchase of a zero turn mower. The City will be selling the 2009 Kubota Mower on the Public Auction site. Three bids were received: St. Joseph Equip \$14,400; Podein Power & Equipment \$14,750 and Hilltop Repair & Services \$15,812. The Public Works Committee is recommending the purchase of a mower from Podein's Power Equipment in the amount of \$14,750.00.

Timm stated that she is concerned about the down time of the mower during repairs/maintenance. Stevens stated that Podein's are in town and are willing to give us a mower to use during repairs. Timm stated that she is comfortable with this process.

Motion by Hanson, second by Burgr to approve the purchase of the mower from Podein Power & Equipment. Voting in favor: Hanson, Burgr, Timm and Stensrud. Voting against King. Motion carried.

## MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** King commented on the following:
- Sympathy to the Families of: Lyle Rud, Dorothy Fuller, Abad Gasca, Hazelle Lekness, Norbert Yennie and Don DeYoung.
  - A special 102<sup>nd</sup> Birthday to Juliet Skustad Seim
  - Hydrant Flushing – May 6, 7 & 8
  - City Wide Garage Sales – May 8, 9 & 10<sup>th</sup>
  - City Wide Clean Up Day – May 18<sup>th</sup> and May 21<sup>st</sup>
  - Swim Lesson sign ups –April 30<sup>th</sup> and May 15<sup>th</sup>
  - The Fire Dept open house will be held on Saturday, April 26<sup>th</sup>
- B. Administrator-**
- Bi-Weekly Report
- C. Finance Director – Finance Committee meeting on May 8<sup>th</sup>**

**D. Public Works Director –**

- Do not rake leaves into the gutter this spring
- Softball fields are wet – possibly pushing start date back
- Concrete bid – same price as last year – one bid was received from Birch Concrete

**E. Library Director – Monthly report**

**F. Fire Chief – No report**

**VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Care Center- No report
- B. Chamber of Commerce – No report
- C. EDA/HRA – Minutes of April 15<sup>th</sup>
- D. Finance- No report
- E. Library- No report
- F. Park Board – No report
- G. Personnel- No report
- H. Public Safety/Safety Committee- No report
- I. Planning & Zoning –No report
- J. Public Works- No report
- K. RAEDI – “Journey to Growth” – Marketing summary will be presented at a later date
- L. ROCOG- No report
- M. SCCC/STEW19 – No report
- N. WWTF – Monthly report

**IX. COMMUNICATIONS**

- A. MnDOT/Hwy 63 Project Open House Information

**XI. RECOGNITION OF GUEST(S) OPEN MIC**

**XII. ADJOURN** – Motion by Burgr, second by Hanson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk