

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
May 13, 2014**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** – Mayor King called the meeting to order on May 14, 2014 at 7:00 pm. Present: King, Hanson, Stensrud, Timm and Burgr. Also Present: Finance Director Neubauer, Public Works Director Stevens, Fire Chief Swisher and City Clerk Roeder.

**III. APPROVAL OF AGENDA** – Motion by Burgr, second by Timm to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES-**  
Motion by Hanson, second by Stensrud to approve the minutes of the Regular Council meeting of April 22, 2014. Unanimously approved.

**V. FINANCE AND BUDGET**

**A.** Accounts Payable – Motion by Stensrud, second by Burgr to approve the accounts payable listing. Unanimously approved.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**A. Alliant Energy** – Rebecca Giesel appeared before Council to update them on the 2013 Annual Community Partnership Assessment. She noted that Stewartville received \$3,000 from the Economic Development Support fund; \$393 from the Community Support fund; \$3,477 in Rebates (fire hall and community sign); \$450,196 Community Infrastructure Investment and \$122,412 City taxes. Mayor King expressed his gratitude for the partnership with Alliant and great working relationship with Rebecca.

**B. 2013 Audit – Smith Schaefer Associates** – Tom Wentz appeared before the Council to give the 2013 Audit report. Wentz presented the audit findings and financial statements of the fiscal year ending December 31, 2013. Wentz noted that the 2013 Year-end Financial Statements were in compliance and an unqualified opinion was issued. Information on revenues, expenditures and reserve balances were presented for all funds. Wentz noted that it was very rare for a city to not have debt in their enterprise funds.

**C. River Oaks Fourth – Final Plat & Easement Vacation-** Mayor King opened a public hearing to consider the final plat for River Oaks Fourth and Easement Vacation. As there was no one in attendance and no comments received, Mayor King closed the hearing.

## **VII. ORDINANCES AND RESOLUTIONS**

- A. Resolution –Final Plat** – Mayor King asked for consideration of the Final Plat for River Oaks Fourth Subdivision.

Motion by Stensrud, second by Burgr to approve Resolution 2014-10, A Resolution Approving Final Plat for River Oaks Fourth Subdivision. Unanimously approved.

- B. Resolution – Utility Easement Vacation**-Mayor King asked for consideration of a Utility Easement Vacation in River Oaks Fourth Subdivision. Unanimously approved.

Motion by Timm, second by Hanson to approve Resolution 2014-11, A Resolution Approving a Utility Easement in River Oaks Fourth Subdivision. Unanimously approved.

- C. Resolution – Hwy 63 Path** – City Engineer Strauss is seeking approval of the plans and specs and to order advertisement for bids. Bid opening is tentatively scheduled for Tuesday, June 10<sup>th</sup>.

Motion by Burgr, second by Stensrud to approve Resolution 2014-12, A Resolution Approving Plans/Specs and Ordering Advertisement for Bids. Unanimously approved.

## **VIII. MOTIONS AND GENERAL BUSINESS**

- A. 2014 Chip Seal and Crack Fill Projects**- Bids have been received and reviewed. Public Works Director Stevens is recommending that the City enter into contract with Pearson Bros for \$61,256 for the chip sealing and Bargaen for \$2.25/lb for the crack filling.

Motion by Burgr, second by Timm to enter into contract with Pearson Bros. Unanimously approved.

Motion by Hanson, second by Stensrud to enter into contract with Bargaen. Unanimously approved.

- B. 2014 Sidewalk Project(s)** – Stevens reported that Birch Concrete was the only bidder for the 2014 projects.

Motion by Stensrud, second by Burgr to enter into contract with Birch Concrete. Unanimously approved.

- C. Re-Zoning Information** – Mayor King presented zoning information as provided by City Clerk Roeder. He asked that the Council review this information and be prepared for discussion at the June 10, 2014 meeting.

- D. Swimming Pool**- Pool Director Terhaar is seeking approval of the 2014 Pool/Concession workers.

Motion by Hanson, second by Timm to approve the names as submitted and to allow Terhaar to hire additional guards/workers as needed. Unanimously approved.

- E. Fire Department Trailer Sale/Purchase-** Fire Chief Swisher is seeking approval to sell their enclosed trailer to the Wrestling Booster Club in the amount of 2,200 and to purchase a trailer with contractor sides to store and transport equipment in the amount of \$5,700. Swisher stated that they would be using a \$2,000 donation from Monsanto/Dekalb towards the purchase.

Motion by Burgr, second by Timm to approve the request by Fire Chief Swisher. Unanimously approved.

## **MAYOR, STAFF AND CONSULTANTS REPORTS**

- A. Mayor-** King commented on the following:
- Sympathy to the Families of: Faye Finley, Lila Johnson, Roy Stewart, Mel Johnson, Merle Matzke
  - City Wide Clean Up Day – May 17<sup>th</sup> and May 21<sup>st</sup>
  - Stewartville High School Key Club is organizing a 2014 Service Day on June 3<sup>rd</sup>. Check the STAR for more information
  - Thank you to everyone who attended the Fire Dept Open House and to our fire fighters who hosted this event.
  - Thank you to Owen Sass & Sean Hale for taking equipment to the Transportation Fair at the schools.
- B. Administrator-**
- Bi-Weekly Report
- C. Finance Director –**
- Finance Meeting on Monday, May 19th
- D. Public Works Director –**
- Two water breaks on the same day
  - Parks are open
  - Florence Park light poles were installed this week
  - Rochester Sand & Gravel will be working on the trails
- E. Library Director –**No report
- F. Fire Chief –** Monthly report

## **VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Care Center-** No report
- B. Chamber of Commerce –** No report
- C. EDA/HRA –** 2013 CEDA report
- D. Finance-** No report
- E. Library-** No report
- F. Park Board –** Minutes of April 14<sup>th</sup>

- G. Personnel- No report
- H. Public Safety/Safety Committee- Minutes of April 28<sup>th</sup> & May 7<sup>th</sup>. Deputy Breitenbach gave an update to Council on activities this past month.
- I. Planning & Zoning –No report
- J. Public Works- No report
- K. RAEDI – Annual Meeting Minutes
- L. ROCOG- Minutes of March 6 & 19
- M. SCCC/STEW19 – Roeder reported that Loren Kieffer will be setting up a dedicated line so that our website can run videos again.
- N. WWTF – Monthly report

**IX. COMMUNICATIONS**

- A. Yaggy Colby Assoc. status report
- B. Alliant Energy Webinar
- C. SEMLM April Newsletter

**XI. RECOGNITION OF GUEST(S) OPEN MIC**

**XII. ADJOURN** – Motion by Burgr, second by Hanson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk