

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
May 27, 2014**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** – Mayor King called the meeting to order on May 14, 2014 at 7:00 pm. Present: King, Hanson Timm and Burgr. Absent: Stensrud. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and City Clerk Roeder.

**III. APPROVAL OF AGENDA** – Motion by Timm, second by Hanson to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES-**  
Motion by Hanson, second by Burgr to approve the minutes of the Regular Council meeting of May 13, 2014. Unanimously approved.

**V. FINANCE AND BUDGET**

**A. Accounts Payable** – Motion by Stensrud, second by Burgr to approve the accounts payable listing. Unanimously approved.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**VII. ORDINANCES AND RESOLUTIONS**

**A. Resolution –Feasibility Study – NW Area Improvements** –A proposed feasibility study is being requested due to a number of factors that have occurred and been discussed. With the approval of the recent school referendum, a new elementary school will be built in the NW section of the City off of 10<sup>th</sup> St. NW and water/sewer will be required. The EDA believes that the new school will spur additional housing and possible commercial development in that area. The Park Board has also authorized the development of a master plan for Bear Cave Park which includes water/sewer.

In order to get a better handle of the financial budgeting costs and construction planning needs of these projects, a feasibility study should be completed by the City Engineer. Estimates of a study, including geotechnical evaluation, could cost between \$9,000-\$10,000. The funding would be shared between the Water & Sewer Funds. It was noted that once the City has identified the specific needs in this project, the Feasibility Study could be the basis in awarding a design contract.

Motion by Burgr, second by Hanson to approve Resolution 2014-13, A Resolution Ordering the Preparation of a Feasibility Study on proposed Utility Improvements (NW area including Bear Cave Park and the new School site along 10<sup>th</sup> St. NW to 20<sup>th</sup> St. NW). Unanimously approved.

## VIII. MOTIONS AND GENERAL BUSINESS

- A. Chamber of Commerce** – Melissa Sue Luening appeared before Council to give an update on Summerfest 2014. She requested the application be approved, which included the street closings and temporary liquor license approval.

Motion by Timm, second by Hanson to approve the Outdoor Event application and temporary liquor license. Unanimously approved.

- B. American Legion – Summerfest 2014-** The American Legion is applying to the State of MN for a Charitable Gambling License to conduct BINGO on July 4<sup>th</sup> as part of our Summerfest celebration. They are also requesting approval of a temporary liquor license for July 4<sup>th</sup>.

Motion by Burgr, second by Hanson to approve the gambling license and liquor license as requested. Unanimously approved.

- C. Public Works Parking Lot Overlay Project-** Public Works Stevens is requesting approval to overlay portions of the parking lot that is currently gravel. As part of the frontage road project, Rochester Sand & Gravel has quoted an additional \$26,000 to pave the parking lot. The Finance and Public Works Committees are recommending approval of the project.

Motion by Hanson, second by Burgr to approve the overlay project. Unanimously approved.

## MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** King commented on the following:
- Sympathy to the Families of: Florence Paulson, Katherine Iverson, Rodney Edge, Janice Jacobson and Gloria Jensen.
  - Happy 50<sup>th</sup> Anniversary to Dick & Marilyn Uptagrafft
  - Thank you to all who attended the Memorial service at Woodlawn and to the American Legion for putting this event on.
  - Stewartville High School Key Club is organizing a 2014 Service Day on June 3<sup>rd</sup>. Check the STAR for more information
  - Farmer's Market is now open
  - Stewie Cruisers Car Show has started every Friday night.
- B. Administrator-**
- Bi-Weekly Report
- C. Finance Director –No Report**

**D. Public Works Director –**

- Florence Park lighting project is being completed
- Florence Park pond pump was installed
- Pool is being prepared for June 9<sup>th</sup> opening
- 2013 CIP walk-thru this past week
- 2014 CIP going very well

**E. Library Director –April Report**

**F. Fire Chief – No Report**

**VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Care Center- No report
- B. Chamber of Commerce – No report
- C. EDA/HRA – No report
- D. Finance- Minutes of May 19<sup>th</sup>
- E. Library- Timm reported on the past Library Board Meeting and Summer programs.
- F. Park Board – Minutes of May 12<sup>th</sup> & 19<sup>th</sup>
- G. Personnel- No report
- H. Public Safety/Safety Committee- No report
- I. Planning & Zoning –Minutes of May 6<sup>th</sup>
- J. Public Works- No report
- K. RAEDI – No report
- L. ROCOG- No report
- M. SCCC/STEW19 – No report
- N. WWTF – April O&M Report

**IX. COMMUNICATIONS**

- A. Chamber of Commerce – Business Exposed – June 18<sup>th</sup>

**XI. RECOGNITION OF GUEST(S) OPEN MIC**

**XII. ADJOURN** – Motion by Burgr, second by Timm to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk