

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
August 11, 2014**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** – Mayor King called the meeting to order on August 11, 2014 at 7:00 pm. Present: King, Hanson, Stensrud, Timm and Burgr. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Fire Chief Swisher and City Clerk Roeder.

**III. APPROVAL OF AGENDA** – Motion by Burgr second by Timm to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES-**  
Motion by Timm, second by Hanson to approve the minutes of the Council meeting of July 22, 2014. Unanimously approved.

**V. FINANCE AND BUDGET**

**A.** Accounts Payable – Motion by Burgr, second by Hanson to approve the accounts payable listing. Unanimously approved.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**A. Boy Scout Presentation-** David Rysted appeared before Council to get their blessing on a proposed Eagle Scout project. Rysted stated that the pavilion at Brin Park was needing to be replaced due to the rotting of the posts. Rysted stated that he has sent a letter to area businesses and organization seeking donations for the project. The estimated project cost was \$3,000. He also noted that the City agreed to pour the cement pad and footings. If funds were raised over the estimated amount, Rysted would give those monies to the City to cover the cost of the cement. Council thanked Rysted and wished him luck on the project.

**B. Stew 19 Update** – Aaron Simons appeared before Council to update them on the issues with Channel 19. Simons stated that due to a lighting strike a few months ago the system has been down. He stated that after months of diagnosing different causes, the conclusion is that the graphics and video card was the cause of the problems. Simon stated that he has received quotes from Rush Works and would be coming back to the next meeting to request funds to update the computer system.

**VII. GENERAL BUSINESS**

**A. Fall Festival Request** - Pastor Dave Hoot, representing the Morning Lions Club appeared before Council to get approval of an Outdoor Event Application. Hoot stated that the event would be held on September 20<sup>th</sup>. Hoot stated that the event would be held at Striker's Corner this year due to complaints received on parking in the downtown area. He stated that they would be using the bowling alley parking lot and the American

Legion parking lot plus has rented the Legion for inside vendors. Hoot requested City participation by providing garbage cans and picnic tables. The City Council thanked the Morning Lions Club for putting on Fall Festival and gave their blessing of the project.

**B. Second Ave Apartments – Radcliffe Request** – The EDA/Planning & Zoning and City Council were approached by two local builders to consider a potential zone change and apartment project at 3<sup>rd</sup> St. SW and 2<sup>nd</sup> Ave. SW. Radcliffe has applied for a zone change from B1-Central Business District to R3 Multi-family Residential and a 12' side yard setback variance. The Planning Commission held a public hearing on August 5<sup>th</sup> and after considerable discussion, the Planning Commission denied the zone change. Due to the zone change denial, the variance for the side-yard setback was not discussed.

Timm stated that it was a difficult decision for the Planning Commission as Radcliffe has submitted a good project and would be taking care of a blighted area. She noted that spot zoning was inconsistent with the City's Comprehensive Plan. She stated that although the EDA didn't have an issue with the rezoning, the Planning Commission didn't want to start a trend of spot zoning. Hanson stated that this project made common sense and it was his opinion that this lot wouldn't ever be used for commercial/retail. He stated that the community needed more multi-family housing.

Stensrud stated that this area was rezoned in 2003 and the strategy was to attract additional business to Main Street and to create a 2<sup>nd</sup> Ave frontage to businesses.

Burgr stated that he was glad that the Planning Commission had discussed this issue at great length and didn't want to vote against the Planning Commission. He also agreed that the project was worthwhile. In regards to the Comprehensive Plan, Burgr questioned our long term plan – do we deviate from it or stay on course?

Timm stated that there was a property owner who was concerned about decreasing the valuation of the adjacent property due to apartments/renters. She stated that the question for the three boards is what do we want in the Central Business District?

King stated that these were all good points and a good project. He stated that the P&Z, EDA and Council need to study this area to see if changes should be considered. He stated that he would like to set up a joint meeting with all three bodies.

Motion by King, second by Burgr to deny the request for a zone change as it wasn't consistent with the Comprehensive Plan. Voting in favor: King, Burgr, Stensrud and Timm. Voting against: Hanson. Motion carried.

Schimmel stated that this was a great time to have the three boards meet. He stated that the Comp Plan was completed in 2010 and the community showed a desire to keep downtown growing but that this project/idea is certainly worthy of continued discussion.

- C. 2014 CIP Project -** King noted that the project was now complete and it was time to declare costs and set up an assessment hearing.

Motion by Stensrud, second by Burgr to adopt Resolution 2014-21, A Resolution Declaring Costs to be Assessed and Ordering Preparation of the Proposed Assessments in connection with the 2014 CIP. Unanimously approved.

Motion by Hanson, second by Timm to adopt Resolution 2014-22, A Resolution Calling Hearing on Assessments for 2014 CIP. Unanimously approved.

- D. Draft 2015-2020 CIP-** City Engineer Strauss, along with staff have been preparing cost estimates for future Capital Improvement Projects that the Council had identified during their recent street tour. The first draft of the proposed projects starting in 2015 through 2020 was presented. When setting up this draft schedule staff looked at the conditions of the street, water/sewer mains, commercial and residential traffic control and accessibility; as well as financing. Council was requested to review the proposed schedule of projects and the proposed year of the improvements and identify any changes that they would like to see. The Finance Committee will be reviewing different options of financing the projects. No action is required at this time, other than to review the proposal and report back to City Administrator Schimmel if there were any suggested changes.

- E. Dog Park Taskforce –** The following names have been submitted for the Dog Park Taskforce: Maren Schroeder, Katie Johnson, Megan butts, Julie Ristau and Wendy Timm, Council Rep.

Motion by Timm, second by Stensrud to approve the names as submitted. Unanimously approved.

- F. No Parking Request-** The City has received complaints regarding vehicles that are parking on the north side of 20<sup>th</sup> St. NW between Rochester Medical Dr. and Nightingale Ave. This is the section where the street from Petersen Subdivision connected with the existing 20<sup>th</sup> Street and they didn't match up. Parking on the north side of the road creates a hazard especially during the winter months. The Public Safety Committee has recommended no parking be allowed on the north side of 20<sup>th</sup> St. NW from Nightingale Ave to Rochester Medical Dr.

Motion by Hanson, second by Burgr to approve the no parking area as requested. Unanimously approved.

- G. Liquor License Request-** Striker's are requesting to utilize MN State Statute 340A.404 Sub. 4, to sell intoxicating liquor at the Civic Center for a wedding on September 13, 2014.

Motion by Stensrud, second by Burgr to approve the liquor license request as submitted. Unanimously approved.

## **VIII. MAYOR, STAFF AND CONSULTANTS REPORTS**

- A. Mayor**- King commented on the following:
- Sympathy to the Families of: Mel Harrington, George Rosin, Gloria Johnson, Celia Robinson, Violet Olson, Clarence Bjugan and Bruce Helland
  - Congratulations to Henry & Luella Schumann on their 72<sup>nd</sup> Anniversary
  - Gardens are producing – stop out to the Farmer’s Market
  - Trash & Treasurer Day – Sept 27<sup>th</sup>
  - Eastwood Bank is taking school supplies donations
- B. City Administrator**–
- Bi-Weekly Report
  - Sheriff Mueller Update to Council – Sept 9<sup>th</sup> 6:00pm
- C. Finance Director** –
- Budget Workshop – Sept 3<sup>rd</sup> 3:00pm
- D. Public Works Director** –
- Chip Seal/Crack Fill project completed
  - Patching/blacktopping areas
  - Volleyball courts projected to be completed soon
  - Park restroom projects & pump house addition on schedule
- E. Library Director** – No report
- F. Fire Chief** –
- Monthly report
  - Tanker Committee working on specs for new tanker.
  - Training held at the Regional Training Center
  - Computer put into rescue truck to help w/mapping
  - Received \$3,680 from safety grants

## **IX. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Care Center- No report
- B. Chamber of Commerce – Qrtly mtg – August 19th
- C. EDA/HRA – Minutes of July 22nd
- D. Finance- Minutes of July 21<sup>st</sup>
- E. Library- No report
- F. Park Board – No report
- G. Personnel- No report
- H. Public Safety/Safety Committee- No report
- I. Planning & Zoning – Minutes of Aug 5<sup>th</sup>
- J. Public Works- No report
- K. RAEDI – No report
- L. ROCOG- No report
- M. SCCC/STEW19 – No report
- N. WWTF – No report

**X. COMMUNICATIONS**

**XI. RECOGNITION OF GUEST(S) OPEN MIC**

**XII. ADJOURN** – Motion by Burgr, second by Hanson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk