

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
September 23, 2014**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** – Mayor King called the meeting to order on September 23, 2014 at 7:00 pm. Present: King, Hanson, Stensrud, Timm and Burgr. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson, Asst. Fire Chief Mueller and City Clerk Roeder.

**III. APPROVAL OF AGENDA** – Motion by Hanson second by Burgr to approve the agenda as amended. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES-**

Motion by Stensrud, second by Timm to approve Council meeting minutes of September 9, 2014. Unanimously approved.

Motion by Timm, second by Hanson to approve Council Budget Workshop minutes of Sept 15, 2014. Unanimously approved.

**V. FINANCE AND BUDGET**

**A. Accounts Payable** – Motion by Timm, second by Burgr to approve the accounts payable listing. Unanimously approved.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**VII. GENERAL BUSINESS**

**A. Halcon Project-** Chris Giesen, CEDA, appeared before Council to introduce Peter Conway of Halcon Corp. Giesen stated that the EDA has been working with Halcon on ideas to help move their building project forward. He noted that the EDA has approved both the TIF request and Job Creation Fund Application Support and that Halcon was looking for Council approval.

Peter Conway appeared before Council and stated that on his drive to Stewartville he was reflecting on the relationship with our community. He stated that they started 35 years ago with a small 15,000 sq. ft. facility. They are now the premier furniture manufacturer in the US. Projects that they are involved with are: American Medical Association building in Chicago, headquarters of the Miller Brewing Company, NBC headquarters in New York and the New York Stock Exchange. He noted that they make use of the tremendous quality work force that they have here in Stewartville and the people they employ.

Conway stated that they will be building a new 15,000 sq. ft. administration building that would be two stories tall. The investment will be in excess of \$3,000,000 and will provide a minimum average of \$14/hr jobs. He stated that Halcon is seeking Tax

Increment Financing and support for an award from the MN Job Creation Fund Program.

Mayor King thanked Conway, noting that Halcon has always been a wonderful asset to Stewartville. He noted that Halcon has donated generously over the years to city hall, library and fire department.

Motion by Burgr, second by Timm to adopt Resolution 2014-31, A Resolution Calling Public Hearing on Establishment of Tax Increment Financing District No. 1-11 (Halcon). Unanimously approved.

Motion by Timm, second by Stensrud to adopt Resolution 2014-32, A Resolution of Support for Halcon Corporation's Job Creation Fund Application. Unanimously approved.

- B. 2014 Tax Levy Collectible in 2014** –As a result of the Council budget workshops, staff was directed to prepare the proposed certified levy based on the proposed preliminary 2015 budget of \$6,399,671. This amounts to a proposed levy of \$2,434,233, an increase of \$192,985 from the 2014 certified levy of \$2,241,248. Neubauer noted that the increase is mainly due to increases in the operating levy.

Motion by Stensrud, second by Burgr to approve Resolution 2014-33, A Resolution Approving the 2014 Proposed Tax Levy Collectible in 2015. Unanimously approved.

Motion by Timm, second by Hanson to approve Resolution 2014-34, A Resolution Setting the Truth & Taxation Hearing for December 2<sup>nd</sup>, 2014 at 7:00pm. Unanimously approved.

- C. Ordinance Updates- Amendments to Chapter 11 & 12-** Roeder presented two ordinances for review and first readings. The language changes reflect current practice with sump pump/foundation drains configuration/connections; private utility main configuration/easements (dual main) and street signs.
- D. Approval of City Hall Employee-** As per the Council's request, Angelie Hovey has been offered and has accepted the job offer for the Accounting Clerk position. References and background check have been completed.

Motion by Burgr, second by Hanson to approve the hiring of Angelie Hovey. Unanimously approved.

- E. Office Staffing-** Motion by Hanson, second by Burgr to staff City Hall with a minimum of two employees at all times. Unanimously approved.

#### **IV. MAYOR, STAFF AND CONSULTANTS REPORTS**

- A. Mayor-** King commented on the following:
- Sympathy to the Families of: Duane Douglas, Lyle Abbott, Laverne Wendt, Marcia Udenberg, Suzanne Idso, Alfred Kathy, Marilyn Sparks, Orlen Nolte, Carol Coggins, Dennis Timm, Dallas Garnatz, Arlene Swenson and Mildred Hanson.

- Happy 50<sup>th</sup> Wedding Anniversary to Charles and Rosanne Herman
- Trash & Treasure Day – Sept 27<sup>th</sup> Check the STAR for more information

**B. City Administrator–**

- Bi-Weekly Report
- Regional LMC Meeting – Mantorville – October 23<sup>rd</sup>

**C. Finance Director –**

- No report

**D. Public Works Director –**

- Finishing up projects: Restrooms, trail and pump house addition
- Leaf pickup will be starting soon

**E. Library Director – Monthly Report**

**F. Fire Chief Report – Monthly Report, noting that they hope to add seven new members by Jan 1<sup>st</sup> and are working on specs for new tanker.**

**VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

A. Care Center- No report

B. Chamber of Commerce – Pets in the Park Event, October 11th

C. EDA/HRA – No report

D. Finance- No report

E. Library- No report

F. Park Board – Minutes of Sept 8<sup>th</sup>

G. Personnel- No report

H. Public Safety/Safety Committee- RSG Minutes of Aug 25<sup>th</sup>

Deputy Breitenbach reported on recent events, noting that the School District needs a School Resource Officer to help eliminate his time being spent at the schools.

I. Planning & Zoning – No report

J. Public Works- No report

K. RAEDI – Announcement of VP of Marketing, Heather Holmes

L. ROCOG- No report

M. SCCC/STEW19 – No report

N. WWTF – No report

**IX. COMMUNICATIONS**

**A.** Complaint Letter/Response – 424 1<sup>st</sup> Ave. SE

**B.** SEH/Yaggy Project Status Report

**C.** Charter Digital Upgrade

**X. RECOGNITION OF GUEST(S) OPEN MIC**

**XI. ADJOURN** – Motion by Burgr, second by Timm to adjourn. Unanimously approved.

Respectfully submitted,  
Cheryl Roeder, City Clerk