

**City of Stewartville  
City Council Regular Meeting Minutes  
Stewartville City Hall  
May 26, 2015**

**I. PLEDGE OF ALLEGIANCE**

Mayor King introduced Keegan Crace who was attending for his American Government Class

**II. CALL TO ORDER – ROLL CALL** – Mayor King called the meeting to order on May 26, 2015 at 7:00 pm. Present: King, Stensrud, Timm, Uptagrafft and Anderson. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and City Clerk Roeder.

**III. APPROVAL OF AGENDA** – Motion by Uptagrafft, second by Timm to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES-**  
Motion by Anderson, second by Stensrud to approve Council meeting minutes of May 12, 2015. Motion carried.

**V. FINANCE AND BUDGET**

**A. Accounts Payable** – Motion by Uptagrafft, second by Stensrud to approve the accounts payable listing. Unanimously approved.

**VI. PRESENTATIONS/PUBLIC HEARINGS**

**VII. GENERAL BUSINESS**

**A. Chamber of Commerce - Summerfest-** Roeder presented the Outdoor Event application for Summerfest. She noted that there very few changes from past years in regards to the street dance, Arts in the Park, parade and fireworks. Schimmel stated that the Chamber was considering keeping the parade route the same as last year, which went from 4<sup>th</sup> Ave. to 4<sup>th</sup> St. NE due to the street project. Roeder requested a temporary liquor license to sell beer at the July 3<sup>rd</sup> street.

Motion by Stensrud, second by Timm to approve the Outdoor Event application and temporary liquor license as requested. Unanimously approved.

**B. American Legion - Summerfest-** The American Legion Post #164 is requesting a temporary liquor license to sell beer on July 4<sup>th</sup> at Florence Park.

Motion by Anderson, second by Uptagrafft to approve the temporary liquor license as requested. Unanimously approved.

**C. Mn State Building Code-** Roeder was requesting approval of an ordinance adopting the 2015 MN Building Code, noting that the City of Stewartville would enforce the code

through the Rochester-Olmsted Planning Dept. Councilmember Stensrud asked staff to conduct a survey on area communities in regards to who they contract services with.

Motion by Timm, second by Anderson to approve Ordinance 2015-1, An Ordinance Adopting the Mn State Building Code. Unanimously approved.

- D. Public Works Project-** Public Works Stevens requested approval to build a 16x180 lean-to on the cold storage building. He was recommending the quote from Chatfield Lumber, noting that the project was estimated at \$12,000 and would be funded from the Capital Building Fund budget. Mayor King requested that if the project looks like it may go over the \$12,000 estimate, the Council be notified.

Motion by Uptagrafft, second by Timm to approve the lean-to project. Unanimously approved.

### **VIII. MAYOR, STAFF AND CONSULTANTS REPORTS**

- A. Mayor-** King commented on the following:
- Sympathy to the Families of: John Gustafson, Roger Bestland, Pearl Yates, Irene Piveral, Louise Pickett and Helen Reed
  - Happy 80<sup>th</sup> Birthday to Knud Jorgensen
  - Congratulations to the Class of 2015. Good luck with your next journey!
  - Tuesdays Off Main has started with Anthony's Wood Fire Pizza serving from 11-7. Vendors also started tonight.
  - Great turnout for our Veterans on Memorial Day.
  - Olmsted County Hazardous Waste Collection – June 2<sup>nd</sup> from 3-7 pm – St. John's parking lot.
- B. City Administrator-**
- Bi-Weekly Report
  - Reported on preliminary work from Peoples Energy on the solar garden proposal. Noting it was a 25 year lease and proposing the lease rate starts at \$5,900/year.
- C. Finance Director –** No report
- D. Public Works Director –**
- CIP slowing down due to rain but still on target
  - WWTP issues – on the right path now
- E. Library Director –** Monthly report. Total circulation 5852 – April was a very busy month with lots of projects.
- F. Fire Chief Report –** No report
- G. City Engineer –** No report

**IX. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Chamber of Commerce –No report
- B. EDA/HRA – Minutes of May 19<sup>th</sup>
- C. Finance- Minutes of May 20<sup>th</sup>
- D. Library- No report
- E. Park Board – No report
- F. Personnel- No report
- G. Planning & Zoning - No report
- H. Public Safety/Safety Committee- Monthly update
- I. Public Works- Minutes of May 14th
- J. RAEDI – No report
- K. ROCOG- No report
- L. STEW180– Update on “The Cube” – video programs
- M. Transit Advisory Committee-No report
- N. WWTF – O&M report

**X. COMMUNICATIONS**

**XI. RECOGNITION OF GUEST(S) OPEN MIC** - None

**XII. ADJOURN** – Motion by Uptagrafft, second by Timm to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk