

**City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
August 11, 2015**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL – Mayor King called the meeting to order on August 11, 2015 at 7:00 pm. Present: King, Stensrud, Timm, Uptagrafft and Anderson. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens and City Clerk Jacobs.

III. APPROVAL OF AGENDA – Motion by Timm, second by Anderson to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES-
Motion by Timm, second by Uptagrafft to approve Council meeting minutes of July 28, 2015. Unanimously approved.

V. FINANCE AND BUDGET
Motion by King, second by Uptagrafft to approve the accounts payable listing, subject to holding the Hasselton Construction check. King noted that he wanted a few questions on the 2015 CIP project answered prior to releasing the check. Unanimously approved.

VI. PRESENTATIONS/PUBLIC HEARINGS

VII. GENERAL BUSINESS

A. Pets in the Park – Chamber Coordinator Ravenhorst appeared before Council to seek approval of the 2015 Pets in the Park event scheduled for October 10th. Ravenhorst stated that 2014 was very successful with 250/300 people attending. She noted that the donations received will be given back to a park project that would benefit the whole community. Ravenhorst noted that this year's event would also include a 3 mile walk/race and that she was working with Sheriff Torgerson on the details.

Motion by Anderson, second by Timm to approve the Pets in the Park event for Oct 10th. Unanimously approved.

B. Wellhead Project Plan – Mark Hanover of Stantec appeared before Council to update them on Phase 1 of the plan. He noted that the Phase I report documents the delineation of the wellhead protection area and drinking water supply management area along with the vulnerability assessments for the wells. He stated that the Dept of Health oversees the plan which after it's completed next year will be re-evaluated in 10 years.

Motion by Timm, second by Anderson to approve Phase I of the City's Wellhead Protection Plan. Unanimously approved.

C. NW Street Improvements- SEH has prepared the plans and specs for 11th Ave. NW and 20th St. NW Improvements. The City is currently waiting on various permit approvals and once those are in place, the City can advertise for bids.

Motion by Stensrud, second by Timm to approve Resolution 2015- 20 A Resolution Approving the Plans and Specs and to Advertise for Bids, subject to approval of necessary permits. Unanimously approved.

- D. 2015 CIP Project-** Neubauer reported that in order to finalize the 2015 CIP project, the City Council should declare the cost and order the preparation of the assessments. She requested the City Council to call the public hearing on the proposed assessments.

Motion by Uptagrafft, second by Stensrud to Approve Resolution 2015-21, A Resolution Declaring Costs to be Assess and Ordering Preparation of the Proposed Assessments for the 2015 CIP. Unanimously approved.

Motion by Timm, second by Stensrud to Approve Resolution 2015-22, A Resolution Calling Hearing on the 2015 CIP Assessments. Unanimously approved.

It was noted that the August 25th meeting will be held in the meeting room at the Fire Hall.

- E. Snow Emergency Ordinance –** As directed by the City Council during their February retreat, the Public Safety Committee along with public works employees and city hall staff met to discuss language that would best suit the needs of our community. Mayor King read the first reading of the ordinance to be considered, noting that adoption of the ordinance would take place at the August 25th meeting.

- F. Root River Estates -** Neubauer asked that a public hearing be called for the purpose of calling the current bond for Root River Assisted Living facility, noting that a new refunding bond would save money due to a lower interest rate.

Motion by Stensrud, second by Timm to adopt Resolution 2015-23 a Resolution Calling a Public Hearing for Tuesday, September 8th. Unanimously approved.

VIII. MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** King commented on the following:

- Sympathy to the Families of: David Brown, Doris Klavetter, Jan Schmitz and Harley Boettcher
- Happy 70th Birthday to Patty & Gary Stensrud
- Thanks to all who participated in National Night Out
- Dog Days of Summer was a great success – thanks to the businesses who participated
- Community Theatre will be celebrating 20 years of magic – with the presentation of Brigadoon – Aug 14,15 and 16
- Tuesday's Off Main – great food by Anthony's Wood Fire pizza and the CAA serves burgers/dogs/grilled chicken & ribs every week. Garden Produce is available

- B. City Administrator-**

- Bi-Weekly Report

- C. Finance Director –** No report

D. Public Works Director –

- CIP – finishing up on touch ups
- Water tower is painted and partially filled. Council discussed their disappointment with the logo on the tower
- Working on cleaning waterways

E. Library Director – No report

F. Fire Chief Report – No Report

G. City Engineer – No Report

IX. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce – Quarterly meeting Thursday night
- B. EDA/HRA – No report
- C. Finance- Minutes of July 20th
- D. Library- No report
- E. Park Board – No Report
- F. Personnel- No Report
- G. Planning & Zoning - Minutes of Aug 4th
- H. Public Safety/Safety Committee- Breitenbach will be holding alcohol server class on Sept 9th
- I. Public Works- No report
- J. RAEDI – Minutes of May 26th
- K. ROCOG- No report
- L. STEW180– No report
- M. Transit Advisory Committee – No report
- N. WWTF – No report

X. COMMUNICATIONS

- A. Sheriff's Newsletter

XI. RECOGNITION OF GUEST(S) OPEN MIC - None

XII. ADJOURN – Motion by Uptagrafft, second by Anderson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk