

**City of Stewartville  
City Council Meeting Minutes  
Stewartville City Hall  
April 11, 2017**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** Mayor King called the meeting to order on April 11, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer, Water/Wastewater Foreman Harrison, Fire Chief Swisher and City Clerk Roeder

**III. APPROVAL OF AGENDA**

Motion by Beyer, second by Oeltjen to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Uptagrafft, second by Beyer to approve the Council minutes of March 28, 2017. Unanimously approved.

**V. FINANCE AND BUDGET**

Motion by Anderson, second by Uptagrafft to approve the accounts payable listing. Unanimously approved.

**VI. GENERAL BUSINESS**

**A. Outdoor Event Application – Anytime Fitness:** Jared Johnson appeared before Council to seek approval for the Samuel Becker Memorial 5K Walk/Run on May 20<sup>th</sup>. He stated that this year they have added 2<sup>nd</sup> Ave NE and Luella Place and Marv's Lane to the run so that it is a true 5K. He noted that he will be working with Sean Hale and Deputy Strelow on traffic control.

Motion by Anderson, second by Beyer to approve the application for the Samuel Becker Memorial Run on May 20<sup>th</sup>. Unanimously approved.

**B. Outdoor Event Application – Throw For a Cause Benefit:** Melissa Gerads appeared before Council to seek approval for Throw for a Cause benefit on May 7<sup>th</sup> to help raise money for a service dog for her daughter Mia. She is asking to use the SYAA building and disc golf course for the benefit. She will be working with Sean Hale and Deputy Strelow. She was reminded that the parks were not open as of the 7<sup>th</sup>, but that public works would do what they can to help out.

Motion by Oeltjen, second by Uptagrafft to approve the application for Throw for a Cause on May 7<sup>th</sup>. Unanimously approved.

**C. Outdoor Event Application – Summerfest 2017–** Chamber Coordinator Mary Kuhlman appeared before Council to get the approval for activities during our July 4<sup>th</sup> celebration. She presented a schedule of events, noting that the park will be busy starting July 1<sup>st</sup> with an outdoor movie and continue until after the fireworks on July 4<sup>th</sup>. She informed Council that the parade route has changed from last year, noting that it will continue on 4<sup>th</sup> St. NE to 4<sup>th</sup> Ave. NE and then follow Hwy 30. Roeder stated that approval of the temporary liquor license was also needed for the July 3<sup>rd</sup> street dance.

Motion by Anderson, second by Beyer to approve the application for Summerfest. Unanimously approved.

Motion by Beyer, second by Uptagrafft to approve the temporary liquor license for July 3<sup>rd</sup>. Unanimously approved.

**D. Rolling Hills Transportation – Input Session:** Erlene Welshons, Transportation Director for SEMCAC appeared before Council stating that they may be needing to cut back on the bus service that Rolling Hills provides to Stewartville. She explained that at this time, they were suggesting that on Monday's the bus be taken to Chatfield as the City of Chatfield has expressed interest in starting a transportation program. Welshons stated that they are currently transporting .78 riders per hour which is considerably fewer than the 3 riders per hour that MnDOT would like to see. Members of the audience who use Rolling Hill bus service expressed concern that losing the bus on Monday's would create a hardship for them. Welshon stated that ridership needed to increase in order to keep the Monday service. Mayor King questioned whether taking the bus to Chatfield is in the best interest for Stewartville and asked if they would consider holding another input session at the Center for Active Adults. Several in the audience said that the community wasn't sure that people in Stewartville were aware of the bus service. Council encouraged SEMCAC to get the word out regarding their service. Welshon also noted that they would be looking to the City for additional financial support.

**E. Board Replacements -** Roeder stated that two people have come forward to sit on the Library Board and Transit Advisory Committee.

Motion by Oeltjen, second by Beyer to approve Wendy Timm to the Library Board and Dan Mulholland to the Transit Advisory Committee. Unanimously approved.

**F. Seasonal Mowers-** Public Works Supervisor Hale is recommending hiring the following to fill the summer positions: Jacob Chopp, Cody Milburn, Jerry Neubauer, Cole Roeder and Alex Sperber. It was noted that Neubauer and Roeder would be splitting the position on one of the large mowers.

Motion by Uptagrafft, second by Beyer to approve the seasonal mowers as presented. Unanimously approved.

**G. 2017 Sidewalk Bids:** Roeder stated that we received one bid from Birch Concrete. She noted that there was a slight increase from last year due to the rise in cement costs.

Motion by Anderson, second by Beyer to approve the contract with Birch Concrete. Unanimously approved.

## **VII. MAYOR, STAFF AND CONSULTANTS REPORTS**

**A. Mayor-** King commented on the following:

- Sympathy to the Families of: Lyle Noble, Joe Waugh, Wayne Gammell, Dennis Nelson, Glen Hyland, Shirley Nelson, Sharron Smith and Beatrice Sandefur
- Happy 94<sup>th</sup> Birthday to Dorothy Lassig
- Congratulations to Jim & Irene Elton on their 60<sup>th</sup> Wedding Anniversary
- Congratulations to Deputy Strelow for earning the Sheriff's Life Saving Award
- We wish John Senjem a happy retirement after 31 years in Stewartville
- A special thanks to the Kiwanis & volunteers for packing 142,776 meals for Feed the Kidz
- Easter Egg hunt – Florence Park on Saturday sponsored by the Sons of the American Legion
- Early Childhood Color Run – May 6<sup>th</sup> – register on-line
- American Legion will be holding their annual iron drive this Saturday, 7-noon

- B. City Administrator**–
  - Bi-Weekly Report
- C. Finance Director -**
  - No Report
- D. Public Works Supervisor –**
  - Bi-Weekly Report
  - Water/Wastewater Report
- E. Library Director -**
  - No Report
- F. Fire Chief Report –**
  - Monthly Service Calls
  - Mayo One Training
  - Tanker One – needs new engine – approx. cost \$20,000
- G. City Engineer –**
  - Monthly Report

**VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Chamber of Commerce: No Report
- B. EDA/HRA: No Report
- C. Finance: No Report
- D. Library: No Report
- E. Park Board: Mayor King thanked them for the RC Track – lots of use already
- F. Personnel: No Report
- G. Planning & Zoning: No Report
- H. Public Safety/Safety Committee: Monthly Call Log
- I. Public Works: No Report
- J. RAEDI: No Report
- K. ROCOG: No Report
- L. STEW180: No Report
- M. Transit Advisory Committee: No Report

**IX. COMMUNICATIONS**

- A. Sheriff's Newsletter
- B. CEDA Correspondence

**X. RECOGNITION OF GUEST(S) OPEN MIC - None**

**XI. ADJOURN – Motion by Anderson, second by Uptagrafft to adjourn. Unanimously approved.**

Respectfully submitted,

Cheryl Roeder  
City Clerk