

**City of Stewartville
City Council Meeting Minutes
Stewartville City Hall
May 23, 2017**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL Mayor King called the meeting to order on May 23, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Supervisor Hale, Library Director Johnson and City Clerk Roeder

III. APPROVAL OF AGENDA

Motion by Uptagrafft, second by Beyer to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Beyer, second by Uptagrafft to approve the Council minutes of May 9, 2017. Unanimously approved.

V. FINANCE AND BUDGET –

Motion by Uptagrafft, second by Oeltjen to approve the accounts payable listing. Unanimously approved.

Mayor King presented Barb Neubauer, Finance Director and the City with the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. King noted that this is the 10th consecutive year of receiving the honor. Tom Wentz, Smith Schaefer & Assoc. commented that of the twenty plus cities he audits, Stewartville is one of two that received this award for 2016.

VI. GENERAL BUSINESS

A. Smith Schaefer - 2016 Audit– Tom Wentz appeared before Council to give the 2016 Audit report. Wentz presented the audit findings and financial statements of the fiscal year ending December 31, 2016. Wentz noted that the 2016 Year-end Financial Statements were in compliance and an unqualified opinion was issued. Information on revenues, expenditures and reserve balances were presented for all funds. Wentz commented on a good report being the result of good city management overall.

B. Liquor License Transfer- Striker's Corner is requesting to utilize MN State Statute 340A.404 Sub 4, to sell intoxicating liquor at the Civic Center for weddings on July 15th & July 29th.

Motion by Anderson, second by Beyer to approve the transfer as requested. Unanimously approved.

C. Capital Equipment 2017- Hale is requesting the purchase of a trailer that would be used to haul the mowers and trimmers so that we are not driving these units on the Hwy 63 and streets. He stated that he found an used 16' aluminum trailer from Suess Auction for \$2,350. He also presented bids for a stand-on mower that would replace the Kubota zero turn mower that was scheduled to be traded this year. The low bid was for a SCAG V-Ride stand-on from Carr's Hilltop in the amount of \$7,472. Hale stated that the Public Works Committee was recommending the approval of both units.

Motion b Uptagrafft, second by Beyer to approve the purchase of the trailer. Unanimously approved.

Motion by Beyer, second by Oeltjen to approve the purchase of the stand-on mower. Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

A. Mayor- King commented on the following:

- Sympathy to the Families of: Helen Gusa, Jack Maxwell, Debra Swanson, Sharon Button, Mathias Kellner and Paul Steinhoff
- Congratulations to Dr. David Thompson on his retirement from Stewartville Public Schools. We wish him well in his retirement! There is an open house on Thursday from 3:30-5:30 at Bear Cave School.
- Tomorrow from 3-7 will be our final day of the Stewartville clean up.
- STORM is coming! This is a Service to Others in Relational Ministry with 60 teens and 20 adults partnering with United Methodist Church to service Stewartville. If you need help around your home, please check the STAR for more details.
- Good Luck to the Class of 2017. they are our community's next big thing! I hope a few stay or come home again to get involved and give back to our community!
- Memorial Day – the Citizens are very proud of our Veterans for what they have done and given to protect us. I hope that we take the time to show our gratitude not just this weekend but throughout the year!

B. City Administrator-

- Bi-Weekly Report
- CIP starting on June 5th
- Limited dump hours during WWTP construction

C. Finance Director -

- Dedicating the TWINS plaque from the grant received on June 12th at Meadow Park

D. Public Works Supervisor –

- Bi-Weekly Report

E. Library Director -

- Bi-Weekly Report

F. Fire Chief Report –

- No report

G. City Engineer –

- No report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce: e-news
- B. EDA/HRA: Child Care Needs Assessment
- C. Finance: No Report
- D. Library: No Report
- E. Park Board: No Report
- F. Personnel: Minutes of May 10th
- G. Planning & Zoning: No Report

- H. Public Safety/Safety Committee: Deputy Strelow Reviewed April's Call for Service Report
- I. Public Works: No Report
- J. RAEDI: No Report
- K. ROCOG: No Report
- L. STEW180: No Report
- M. Transit Advisory Committee: No Report

IX. COMMUNICATIONS

- A. Southern MN Initiative Foundation Correspondence
- B. STORM – Service to Community

X. RECOGNITION OF GUEST(S) OPEN MIC

- XI. ADJOURN** – Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk