

**City of Stewartville
City Council Meeting Minutes
Stewartville City Hall
March 14, 2017**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL Mayor King called the meeting to order on March 14, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Supervisor Hale and Accounting Clerk Hovey.

III. APPROVAL OF AGENDA

Motion by Oeltjen, second by Anderson to approve the agenda as amended. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Anderson, second by Beyer to approve the council minutes of February 28, 2017. Unanimously approved.

Motion by Oeltjen, second by Beyer to approve the council workshop minutes of March 3, 2017. Unanimously approved.

V. FINANCE AND BUDGET

Finance Neubauer requested an additional check for the Fire Hall Generator in the amount of \$40,157.47.

Motion by Uptagrafft, second by Anderson to approve the accounts payable listing and additional check. Unanimously approved.

VI. GENERAL BUSINESS

A. WWTP - Phase III Project - Change Order #2: Tom Madden, project engineer from SEH appeared before Council to answer questions on the change order in the amount of \$139,076.44. The original bid was for .8 mil liner (MPCA) and should have been 100 mil cost \$9,774.44, change in depth of drain tile system design (MPCA) \$ 85,045.00 and additional sand bedding for under the liner \$44,257.00. It was noted that the finance committee reviewed the request.

Councilmember Uptagrafft questioned as to why the mistake was made, Tom Madden responded that it was a MPCA requirement, and was not updated before the original bid. He also stated that soil boring testing was done for the sand bedding but unforeseen larger cobbles were not detected.

Motion by Anderson, second by Oeltjen to approve WWTP – Change Order #2. Voting in favor: King, Beyer, Anderson and Oeltjen. Voting against: Uptagrafft. Motion carried.

B. National Flood Insurance Program – 1st Reading of Ordinance: In 2012, FEMA began working on an updated program/mapping. It has now been completed and time for the City to adopt the new ordinance language. The Planning Commission held a public hearing on March 7th and is recommending approval of the ordinance. If the Council decides to not adopt the ordinance, then property owners will not be able to purchase flood insurance policies and existing policies will not be renewed, which will create problems with mortgages, etc. The flood

plain area has been expanded a little bit since the last mapping done in 1985. A copy of the Ordinance is on file at City Hall for review.

No action required with 1st Reading of Ordinance – the Council will adopt at the March 28th meeting.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

A. Mayor- King commented on the following:

- Sympathy to the Families of: Lyle Liskow, William Newell, Jacqueline Prouty.
- Mama Tranchita Dinner is March 28th. Call St. Bernard's for tickets.
- Free tax help available at the Civic Center. For appointments call 287-1958.
- 2nd Annual Toast & Taste is March 24th. Event tickets and raffle tickets are now on sale.
- Congratulations to David & Jacque Pearson on their 50th wedding anniversary.
- Congratulations to the Kiwanis Club on raising nearly \$10,000 for the Food for Kidz program.

B. City Administrator-

- Bi-Weekly Report
- Public Works will be looking into some storm drainage improvements at Bear Cave Park, to help eliminate a ponding and lake effect in the center of the park.
- The City dealt with an unusual amount of decorative street light poles down during the last windstorm. Public Works has been repairing as needed, and will be meeting with distributors to resolve the issues.
- The City will be hosting the next Joint Meeting between the Stewartville Chamber Board, School Board, and City Councils of Racine and Stewartville at the Civic Center on Tuesday, April 11, 2017 tentatively being set up for 5:00 pm or 5:30 pm until 6:00 pm or 6:30 pm.

C. Finance Director

- No Report

D. Public Works Supervisor –

- The paperwork portion of the Well Head Protection Plan has been completed. Part 2 of the plan has been submitted to local governmental agencies for a 90 day review period followed by a public hearing at our May 9th council meeting. Approval of the plan and finalization should be given shortly after this meeting.
- Extreme winds last week caused several of our light poles to either blow over or we took them down so they didn't eventually blow over and cause damage.
- Water/Wastewater Report

E. Library Director -

- No Report

F. Fire Chief Report –

- Update on fire/emergency calls
- Chief engineer position is open at the department the requirements will be repair and maintenance of the trucks. One applicant has applied and will be interviewed by the executive committee.
- Received an OSHA ergonomic grant to purchase an electric cutter and spreader. Possibly an electric ram by the end of the year.

- G. City Engineer –**
- Project Status Report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce: eNews Letter
- B. EDA/HRA: No report
- C. Finance: Minutes of March 1st
- D. Library: No Report
- E. Park Board: No Report
- F. Personnel: No Report
- G. Planning & Zoning: Minutes of March 7th
- H. Public Safety/Safety Committee: March has seen an increase in calls of service and speeding traffic stops.
- I. Public Works: No Report
- J. RAEDI: Minutes of December 20th
- K. ROCOG: Minutes of Sept 16th; Schimmel also reported that the small cities and townships have banded together to ask for more access to county and federal funding.
- L. STEW180: No Report
- M. Transit Advisory Committee: No Report

IX. COMMUNICATIONS

- A. Sheriff's Dept March Newsletter

X. RECOGNITION OF GUEST(S) OPEN MIC - None

XI. ADJOURN – Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Angelie Hovey
Accounting Clerk