

**City of Stewartville  
City Council Meeting Minutes  
Stewartville City Hall  
April 25, 2017**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** Mayor King called the meeting to order on April 25, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer and Library Director Johnson

**III. APPROVAL OF AGENDA**

Motion by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Uptagrafft, second by Beyer to approve the Council minutes of April 11, 2017. Unanimously approved.

Motion by Anderson, second by Uptagrafft to approve the Street Tour minutes of April 19, 2017 as amended. Unanimously approved.

**V. FINANCE AND BUDGET**

Motion by Beyer, second by Oeltjen to approve the accounts payable listing. Unanimously approved.

**A. 1<sup>st</sup> Qtr 2017 Financial Statement** - Finance Director Neubauer presented the 1st Qtr Financial Report. Neubauer noted that no formal action is required.

**VI. GENERAL BUSINESS**

**A. Outdoor Event Application – Movies in the Park:** Stewartville Chamber of Commerce Coordinator Kuhlman requested permission to use Bear Cave Park on June 9<sup>th</sup> and August 25<sup>th</sup> to hold Movies in the Park. She noted that the Chamber has taken over this project from the Park Board. The film licensing fees will be sponsored by First Farmers & Merchants and concessions will be handled by Just for Kix.

Motion by Anderson, second by Oeltjen to approve the Outdoor Event Application for Movies in the Park on June 9<sup>th</sup> and August 25<sup>th</sup>. Unanimously approved.

**B. Care Center Request – Lease Addendum:** Due to changes in the distribution method of additional Medical Assistance (MA) payments under the Equitable Cost-sharing for Publicly-owned Nursing Facilities (ECPN), Care Center Administrator Gustason appeared before Council to request a Lease Addendum that reflects the appropriate language to address the MA payment distribution change. The City Staff and City Attorney have worked with the Care Center in preparing the Lease Addendum.

Motion by Uptagrafft, second by Anderson to approval the Lease Addendum as presented. Unanimously approved.

**C. Liquor Ordinance Amendment – Off Sale Sunday Hours:** Mayor King read the first reading of the proposed Liquor Ordinance Amendment that would allow Off Sale of intoxicating liquor on Sundays between the hours of 11:00 a.m. to 6:00 p.m. No action was needed at this time.

**D. Library HVAC Bids – Contract Approval:** Three bids were received for the replacement of the Library HVAC system. Bids were Tri-County Plumbing for \$17,990; Matt Moeller Heating for \$11,190; Nagel Plumbing & Heating for \$8,455.

Motion by Uptagrafft, second by Oeltjen to award the Library HVAC replacement contract to Nagel Plumbing and Heating for \$8,455. Unanimously approved.

**E. Fire Dept Request – Firemen Monument:** Assistant Fire Chief Wolf presented the Firemen Monument project. Wolf noted that the department has been setting aside donations and memorials for this monument for a number of years. No City funding is being requested, only the use of the land in front of the Fire Hall for its construction.

Motion by Anderson, second by King to allow the construction of the Firemen Monument in front of the Fire Hall facility. Unanimously approved.

## **VII. MAYOR, STAFF AND CONSULTANTS REPORTS**

**A. Mayor-** King commented on the following:

- Sympathy to the Families of: Minar Bussell, Beatrice Sandefur, David Pearson, John Mensink, Denis Nelson, Marvel Brossoit, Harvey Boysen and Lester Lenz
- Congratulations to Pat & Pam Carolan and Dave & Bev Erickson on their 50<sup>th</sup> Wedding Anniversary
- Lions White Cane Day will be on Friday April 28<sup>th</sup>
- Community Ed's 5K Color fun/walk will be held on May 6<sup>th</sup> – contact Community Ed for more registration information
- Stewartville Garage Sales will be Thursday/Friday/Saturday, May 11<sup>th</sup>, 12<sup>th</sup> & 13<sup>th</sup>
- The EDA & Community Ed Daycare Forum will be held on May 16<sup>th</sup> at 7:00 p.m. at the Civic Center to discuss the community needs assessment survey
- Stewartville Clean Up days will be Saturday, May 20<sup>th</sup> and Wednesday, May 24<sup>th</sup>. Check the STAR and website for more details
- 2<sup>nd</sup> Annual Samuel Becker 5K run/walk will be on May 20<sup>th</sup> – contact Anytime Fitness for more information.

**B. City Administrator-**

- Bi-Weekly Report

**C. Finance Director -**

- The May Finance Committee Meeting will be held on May 10<sup>th</sup> at 3:00 p.m. and not on May 3<sup>rd</sup>.

**D. Public Works Supervisor –**

- Bi-Weekly Report

**E. Library Director -**

- April Monthly Report

**F. Fire Chief Report –**

- No report

**G. City Engineer –**

- No report

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**VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Chamber of Commerce: No Report
- B. EDA/HRA: Ceda Annual Meeting invitation
- C. Finance: No Report
- D. Library: No Report
- E. Park Board: No Report
- F. Personnel: April 6<sup>th</sup> minutes
- G. Planning & Zoning: No Report
- H. Public Safety/Safety Committee: No Report
- I. Public Works: No Report
- J. RAEDI: No Report
- K. ROCOG: No Report
- L. STEW180: No Report
- M. Transit Advisory Committee: No Report

**IX. COMMUNICATIONS**

- No communications

**X. RECOGNITION OF GUEST(S) OPEN MIC**

- A. Charles Herman – 617 NE 12<sup>th</sup> Avenue – updated the Council on the cleaning of the pond/wetland area in Pheasant Run Commons by the Association per Council’s instruction from last year. Herman noted that the Association feels that they have done as much as they can at this time without further instructions from the DNR because of the wetlands. Council stated that they are still in the process of obtaining information and thanked the Association for being pro-active but agreed that at this time no further action needs to be taken.

**XI. ADJOURN** – Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Barbara K. Neubauer  
Finance Director