

**City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
November 24, 2015**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL – Mayor King called the meeting to order on November 24, 2015 at 7:00 pm. Present: King, Stensrud, Timm, Uptagrafft and Anderson. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and City Clerk Roeder.

III. APPROVAL OF AGENDA-

Motion by Uptagrafft, second by Timm to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES-

Motion by Anderson, second by Stensrud to approve Council meeting minutes of November 10, 2015. Unanimously approved.

Motion by Timm, second by Anderson to approve the joint meeting minutes w/Chamber of Commerce, School Board and Cities of Racine & Stewartville. Unanimously approved.

V. FINANCE AND BUDGET

Motion by Stensrud, second by Timm to approve the accounts payable listing. Unanimously approved.

VI. GENERAL BUSINESS

A. Presentation – City Administrator Schimmel announced that the Stewartville Fire Dept announced that they received a donation from AgStar Financial Services in the amount of \$3,000. Mayor King expressed his gratitude for their generous donation to the Fire Dept.

B. Public Hearing -20th St. NW Improvements –Mayor King opened a public hearing to consider the feasibility study on the above mentioned improvements. Neubauer noted that due to the Petersen Family farm being outside the city limits their portion (85%) of the assessments will be deferred. Tom Petersen representing the family stated that he's very appreciative of the working relationship with the city and that they have no objections to the project. Mayor King closed the hearing and thanked the Petersen Family. Neubauer stated that the next step would be to order the improvements.

Motion by Anderson, second by Uptagrafft to approve Resolution 2015- 43, A Resolution Ordering Improvements for 20th St. NW. Unanimously approved.

C. 2016 CIP Projects – Bond Consultant Paul Donna negotiated the sale of a \$4,070,000 bond to be used for all of the improvement projects for 2016, which includes the yearly street project, phase three of wastewater treatment plant, 11th Ave. NW, 20th St. NW and NW utility extensions. Neubauer noted that the net interest came in higher than anticipated but averaged 2.16%. She noted that the face of the bond decreased because we received a premium on the bond.

Motion by Uptagrafft, second by Stensrud to approve Resolution 2015-44, A Resolution Providing for the Issuance and Sale of \$4,070,000 General Obligation Improvement and Utility Revenue Bonds Series 2016A and Levying a Tax for Payment. Unanimously approved.

- D. 2016 Pool Report** – Neubauer presented the year end report for the pool. It was noted that receipts, including the city’s annual contribution of \$45,557, totaled \$238,753. She noted that receipts came in over budget by \$28,196. Expenses for operating and capital to-date were \$180,951 which is an approximate gain of \$57,802. Pool Director Terhaar provided the pool stats for the year. The Finance Committee was recommending that the net gain be designated to the reserve pool fund to help defray future capital/replacement expenses at the pool.

Motion by Stensrud, second by Timm to designate \$57,802 to the Reserve Pool Fund. Unanimously approved.

- E. 2015 Softball Concessions-** Neubauer presented the receipts/expenditures report for the pool. It was noted that there was a net gain of \$99.94.
- F. 2016 Liquor Licenses-** Roeder presented the new/renewal applications. It was noted that Riverview Greens was now in Kathy Himmer’s name and that Gary Johnson was applying for Ambassador Liquor. It was noted that Ambassador’s application was pulled until further review from City Attorney Guzinski.

Motion by Stensrud, second by Uptagrafft to approve the license applicants subject to proper application. Unanimously approved.

- G. 2016 Cigarette License-** Roeder presented the cigarette renewals for 2016, noting that the license for the North Casey’s Store was also included.

Motion by Uptagrafft, second by Stensrud to approve the applicants, subject to property application. Unanimously approved.

- H. Snow Plow Operators-** Roeder presented two applications for the part-time seasonal position, noting that Public Works Director Stevens was asking approval to hire two so that there is a back-up person to use when needed.

Motion by Timm, second by Anderson to hire Jacob Burzinski and Jeremy Jackson for the 2015/2016 snow season. Unanimously approved.

- I. Snow Hauling Contract-** Roeder stated that the City received three bids for snow hauling. She stated that Rochester Asphalt Inc. was the low bidder at \$74/hr.

Motion by Uptagrafft, second by Timm to approve the contract with Rochester Asphalt Inc. Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** King commented on the following:
- Sympathy to the Families of: Marvin Brossoit, Lillian Gehling, Larry Hahn, Marie Feltis, June Clark and Dorothy Fisk
 - Turkey Day 5K – contact Grace Church for more information.
 - Winterfest is just around the corner! Check out the STAR for all the information
 - Center for Active Adults will be selling their Christmas cut out cookies – order yours soon! Plus don’t forget that they are serving breakfast on Monday mornings.

- Happy Thanksgiving! Choose to be grateful and give thanks especially when you don't feel it – it will make you happier!

B. City Administrator–

- Bi-Weekly Report

C. Finance Director –

- Truth & Taxation Mtg on Dec 1st
- Working on 2017 fire contracts and meeting with Township will be February 4th.

D. Public Works Director –

- Both NW projects are going well
- Taking over WWTF on Dec 1st – training has started
- Working on Christmas decorations
- Sign up for Stewartville Alert! - Don't park on the streets when snowing!

E. Library Director –October monthly report

F. Fire Chief Report – No Report

G. City Engineer – No Report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce –Winterfest schedule
- B. EDA/HRA – Minutes of Nov 17th
- C. Finance- Minutes of Oct 19th
- D. Library- No report
- E. Park Board – No report
- F. Personnel- Minutes of Nov 5th
- G. Planning & Zoning - No report
- H. Public Safety/Safety Committee- No report
- I. Public Works- No report
- J. RAEDI – No report
- K. ROCOG- No report
- L. STEW180– No report
- M. Transit Advisory Committee – No report
- N. WWTF– Oct O&M report

IX. COMMUNICATIONS

X. RECOGNITION OF GUEST(S) OPEN MIC - None

XI. ADJOURN – Motion by Anderson, second by Timm to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk