

**City of Stewartville
City Council Meeting Minutes
Stewartville City Hall
January 25, 2016**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL Mayor King called the meeting to order on January 25, 2016 at 7:00 pm. Present: King, Stensrud, Timm, Uptagrafft and Anderson. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and City Clerk Roeder.

III. APPROVAL OF AGENDA

Motion by Timm, second by Anderson to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Stensrud, second by Uptagrafft to approve the regular Council meeting minutes of January 12, 2016. Unanimously approved.

V. FINANCE AND BUDGET

Motion by Timm, second by Uptagrafft to approve the accounts payable listing. Unanimously approved.

VI. GENERAL BUSINESS

A. WWTP-Phase III – SEH project engineer, Tom Madden appeared before Council to update them on the next project phase. He reminded Council that they approved moving forward with plans/specs last fall. He stated that Phase III includes adding an equalization basin and switching to handling sludge in a dry rather than a wet form. He stated that MPCA has put a moratorium on reed drying beds which is the reason behind the drying basin vs reed beds. He noted that the estimated cost of the project was \$1.8 million and that bids were to be received by February 25th if Council approves the plans. Council discussed the amount of land needed for the expansion, noting that the City will still offer the brush/compost site but that the farm land would be reduced to approx. 5 acres.

Motion by Timm, second by Uptagrafft to approve Resolution 2016-7, A Resolution Approving Plans and Specs and to Order Advertisements for Bids. Unanimously approved.

B. 2016 County Road Maintenance Agreements –Roeder presented the annual road maintenance agreement as submitted by Olmsted County. It was noted that the contract amount of \$3,408 has stayed the same since 2012.

Motion by Uptagrafft, second by Timm to approve the agreement as submitted. Unanimously approved.

C. EDA By-Law Changes- Neubauer presented a recommendation from the EDA that the language in Section 3.1 Action Requiring Council Approval be amended to delete the wording “for expenditures in excess of \$750” as the Council approves an annual budget for the EDA.

Motion by Anderson, second by Stensrud to Amend Section 3.1 of the EDA By-laws as requested. Unanimously approved.

D. EDA Loan Request- Neubauer presented a request from Dr. Garren Kelly for a revolving loan. The EDA and Finance Committee are recommending approval of \$40,000 for 5 years at a 2.5% APR. Dr. Kelly is planning to purchase the Veterinarian business from Dr. Sedgewick and will continue operating the clinic in Stewartville at the current location.

Motion by Stensrud, second by Timm to approve the loan in the amount of \$40,000 for a term of 5 years at a 2.5% fixed APR. Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

A. Mayor- King commented on the following:

- Sympathy to the Families of: Luella Schumann, Doris Flicker, Darrell (Ron) Parish, Herman Deling, Shirleen Tipton and Scott Holubar.
- Congrats to Audrey Betcher from Stewartville who earned the United Way's Maude Finch Award
- Mayo Clinic Blood Drive will be at Anytime Fitness on Feb 16th
- High School Counselor Pam Iverson will represent Stewartville and our State of MN at the White House on Thursday
- American Legion will be hosting a Fish Fry on Feb 12th and Spaghetti Dinner on Feb 13th
- POGS Fun Night is Feb 6th
- Thank you to the Morning Lions Club for bringing our community together to support the Graves family - \$29,704 was raised on Jan 16th.
- Sign up for the Alert System so you can be aware of when we issue our Snow Emergencies.

B. City Administrator-

- Bi-Weekly Report

C. Finance Director -

- No report

D. Public Works Director -

- NW project – Elcor will be starting up once it warms up
- Water break on 4th Ave/8th St. SE

E. Library Director -Monthly report

F. Fire Chief Report - No report

G. City Engineer - No report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

A. Chamber of Commerce – Weekly e-news

B. EDA/HRA – Minutes of Jan 19th

C. Finance- Minutes of Jan 20th

D. Library- No report

E. Park Board – No report

F. Personnel- No report

G. Planning & Zoning - No report

H. Public Safety/Safety Committee- No report

I. Public Works- No report

- J. RAEDI – No report
- K. ROCOG- No report
- L. STEW180– No report
- M. Transit Advisory Committee – No report.
- N. WWTP – No report

IX. COMMUNICATIONS

- A. SEMLM – January Newsletter

X. RECOGNITION OF GUEST(S) OPEN MIC - None

XI. ADJOURN – Motion by Stensrud, second by Anderson to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk