

**City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
September 8, 2015**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL – Mayor King called the meeting to order on September 8, 2015 at 7:00 pm. Present: King, Stensrud, Timm, Uptagrafft and Anderson. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens and City Clerk Roeder.

III. APPROVAL OF AGENDA – Motion by Stensrud, second by Timm to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES-

Motion by Timm, second by Uptagrafft to approve Council meeting minutes of August 25, 2015. Unanimously approved.

Motion by Stensrud, second by Anderson to approve the Council meeting minutes of September 8, 2015. Unanimously approved.

V. FINANCE AND BUDGET

Motion by Anderson, second by Uptagrafft to approve the accounts payable listing. Unanimously approved.

Neubauer presented the Council an update on the Workshop Progress Report and WWTF Capital Project Report.

VI. GENERAL BUSINESS

A. Root River Estates Refunding Bond Public Hearing –Mayor King opened a public hearing to receive comments on the proposed refunding bond for Root River Estates. As there were no comments from the public, the public hearing was closed. George Eilertson representing Northland Securities appeared before Council to share good news with the Council. Eilertson stated that the City may save \$230,000 by approving the sale of the general obligation housing refunding bonds at a lower interest rate. He noted that the City has a bond rating of Aa3 and that rating agencies consider anything in the AA category very strong. He also noted that agencies like to see a high percentage of debt retired within 10 years, noting that Stewartville is 82% which is exceptional.

Motion by Timm, second by Uptagrafft to approve Resolution 2015-30, A Resolution Approving the Housing Development Refunding Bonds. Unanimously approved.

B. Park Ordinance Amendment – Mayor King read the second reading of the Park Ordinance Amendment, noting that the Ordinance would take affect after publication. The ordinance was amended to include the names of our parks and swimming pool.

Motion by Uptagrafft, second by Stensrud to approve Ordinance 2015-2, An Ordinance Amending Chapter 9, Section 900.01. Unanimously approved.

- C. State Pay Equity Report-**Neubauer stated that the City is required to submit a compliance report every three years. The City has been notified that they were out of compliance and suggested that the top step of Pay Grade #8 be increased from \$45,844 to \$46,708. The Personnel Committee is recommending approval.

Motion by Timm, second by Anderson to amend the Pay Equity Implementation/Compliance Report and approve the top set of Pay Grade #8 as recommended. Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** King commented on the following:
- Sympathy to the Families of: Bev Richards, Christopher Mullen, Eileen Nelson and Kenneth Iverson.
 - Happy 50th Wedding Anniversary to Pat & Dick Koenigs
 - Happy Anniversary to Bill & Stacy Schimmel
 - Kiwanis Peanut Day – Saturday, Sept 12th
 - 92nd Annual High Forest Settlers Day – Sept 12th
 - Care Center’s Annual Roast Beef Dinner – Sept 12th
 - Seize the Day Cure Blood Cancers Benefit – Sept 13th
 - Tuesdays Off Main – great garden produce – Anthony’s will only be serving 4-7 for Fall
 - A huge thank you to Cheryl Terhaar and our pool employees for another SAFE year! WE appreciate all your hard work keeping our kids safe this summer!
- B. City Administrator–**
- Bi-Weekly Report
- C. Finance Director –**
- Budget Workshop – Sept 14th at 5:30
- D. Public Works Director –** Working on Fall items, cleaning out waterways
- E. Library Director –**No Report
- F. Fire Chief Report –** No Report
- G. City Engineer –** Project Status Report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce – No report
- B. EDA/HRA – No report
- C. Finance- Minutes of Aug 20th
- D. Library- No report
- E. Park Board – Asking that events/activities within our parks be brought to city hall and forwarded to park board
- F. Personnel- Minutes of Aug 25th
- G. Planning & Zoning - Minutes of Aug 25th
- H. Public Safety/Safety Committee- Deputy Breitenbach reported that alcohol server classes are being held on Sept. 9th. He will be working w/businesses that are unable to attend this meeting and doing on-site training.
- I. Public Works- No report
- J. RAEDI – No report
- K. ROCOG- No report
- L. STEW180– No report

- M. Transit Advisory Committee – No report
- N. WWTF – No report

IX. COMMUNICATIONS

- A. Sheriff's Newsletter

X. RECOGNITION OF GUEST(S) OPEN MIC - None

XI. ADJOURN – Motion by Anderson, second by Uptagrafft to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk