

**City of Stewartville
City Council Regular Meeting Minutes
Stewartville Fire Hall
October 13, 2015**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL – Mayor King called the meeting to order on October 13, 2015 at 7:00 pm. Present: King, Stensrud, Uptagrafft and Anderson. Absent: Timm Also Present: City Administrator Schimmel, Public Works Director Stevens and City Clerk Roeder.

III. APPROVAL OF AGENDA-

Motion by Anderson, second by Uptagrafft to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES-

Motion by Stensrud, second by Uptagrafft to approve Council meeting minutes of September 8, 2015. Unanimously approved.

V. FINANCE AND BUDGET

Motion by Uptagrafft, second by Anderson to approve the accounts payable listing. Unanimously approved.

VI. GENERAL BUSINESS

A. Variance Request – 806 4th Ave. SE- Mike Johnson has requested a 12.5' variance from the 20' side yard setback requirement to build a 26x36 garage. It was noted that a similar variance was given in 2000 and that both garages will line up with each other. Roeder stated that the Planning Commission was recommending approval of the variance based on their Findings of Facts.

Motion by Stensrud, second by Anderson to approve Resolution 2015-34, A Resolution Approving the Request for a Variance at 806 4th Ave. SE. Unanimously approved.

B. 11th Ave & 20th St. NW Improvements-City Engineer Strauss appeared before Council with the bid results. He noted that 9 bids were received and the bituminous pricing was lower than expected which resulted in lower bids that anticipated. He recommended that the contract be awarded to Heselton Construction in the amount of \$1,745,709.

Motion by Anderson, second by Stensrud to approve Resolution 2015-35, A Resolution Approving the Contract with Heselton. Unanimously approved.

C. NW Area Utility Extension- City Engineer Strauss appeared before Council with the bid results, noting that 10 bids were received. He recommended that the contract be awarded to Elcor Construction in the amount of \$899,220.30.

Motion by Uptagrafft, second by Anderson to approve Resolution 2015-36, A Resolution Approving the Contract with Elcor Construction. Unanimously approved.

- D. Root River Assisted Living Refunding Bonds-** On September 29th the HRA approved the sale of the \$1,505,000 Housing Development General Obligation Refunding Bonds, Series 2015A for the Assisted Living Facility. The bonds will be paid off with the lease payments received by the Care Center and Neubauer is requesting that the Council approve the sale of the bonds.

Motion by Stensrud, second by Anderson to approve Resolution 2015-37, A Resolution Approving the Sale by the HRA of the City of Stewartville Minnesota's \$1,505,000 Housing Development Refunding bonds, Series 2015A. Unanimously approved.

- E. Minnesota State Aid Street Funds-** Strauss presented a resolution requesting advance MSAS funds for the proposed 2016 CIP. He noted that we are requesting a maximum advance of \$827,110 and will use the State MSA capital allocations that the City receives annually from 2016 through 2020 to back the advance.

Motion by Uptagrafft, second by Stensrud to approve Resolution 2015-38, A Resolution Requesting MSAS Funds Advance for the 2016 CIP. Unanimously approved.

- F. Public Works Lean-To Project-** Stevens stated that STS isn't able to build the lean-to this year as their foreman broke his leg. Stevens received two bids to build the lean-to, with the low bid from Dale Meldahl in the amount of \$5,120. Stevens stated he would like approval to proceed if Meldahl can do the work this year.

Motion by Stensrud, second by Uptagrafft to approve the bid with Dale Meldahl if he can do the project this year. Unanimously approved.

- G. Public Works Equipment-** The 1998 Ford Dump Truck was scheduled to be replaced in 2016 at an estimated cost of \$60,000 Stevens is requesting that we replace the box only and has received three bids. He also requested that the box be replaced this year in order to use it for snow removal.

Motion by Uptagrafft, second by Anderson to replace the box on the 1998 Ford Dump Truck and to aware the bid to TBEI for \$15,577. Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** King commented on the following:

- Sympathy to the Families of: Caroline Temanson, Dennis Hayden, Everett Hagen, Jim Klees, Brian Ptacek, Margaret Andreason, Duane Lexvold, John Vogelsang and Jan Durbahn.
- Thank you to CJ & Carrie Boerger for watching over our new mini library.
- Thank you to the Fire Fighters for a delicious breakfast and for hosting their annual night at the fire hall.
- Thank you to the Morning Lions Club for hosting their annual "Meal with a Peel".
- Morning Lions White Cane Day is Saturday, Oct 17th
- Lots of parties for our little Ghosts & Goblins – check out the STAR for more information

- B. City Administrator-**

- Bi-Weekly Report
- Update on Hwy 63 traffic lights painting project & crosswalk painting
- Joint City/Racine/School/Chamber meeting on Nov 9th
- LED lighting update – noting that the bulbs don't work with our fixtures at this time

- C. Finance Director -**

- No report

- D. Public Works Director –
 - Two water breaks from flushing hydrants
 - Starting leaf pick up program
 - Closing down the parks
- E. Library Director –No Report
- F. Fire Chief Report – No Report
- G. City Engineer – Project Status Report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce – e-News
- B. EDA/HRA – HRA minutes of Sept 29th
- C. Finance- No report
- D. Library- No report
- E. Park Board – No report
- F. Personnel- No report
- G. Planning & Zoning - Minutes of Oct 6th
- H. Public Safety/Safety Committee- No report
- I. Public Works- Minutes of Oct 8th
- J. RAEDI – No report
- K. ROCOG- No report
- L. STEW180– No report
- M. Transit Advisory Committee – No report
- N. WWTF – No report

IX. COMMUNICATIONS

- A. LMC Regional Mtgs
- B. Sheriff's Newsletter
- C. Fly Local

X. RECOGNITION OF GUEST(S) OPEN MIC - None

XI. ADJOURN – Motion by Anderson, second by Uptagrafft to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk