

**City of Stewartville  
City Council Annual Meeting Minutes  
Stewartville City Hall  
February 14, 2017**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** Mayor King called the meeting to order on February 14, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Public Works Supervisor Hale, Fire Chief Swisher and City Clerk Roeder.

**III. APPROVAL OF AGENDA**

Motion by Uptagrafft, second by Beyer to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Anderson, second by Oeltjen to approve the City Council meeting minutes of January 24, 2017. Unanimously approved.

**V. FINANCE AND BUDGET**

Motion by Uptagrafft, second by Beyer to approve the accounts payable listing. Unanimously approved.

**VI. GENERAL BUSINESS**

**A. Parking Variance-** Sun Communities is requesting a variance from the requirement of an additional off street parking spot for each lot if no on-street parking was enforced. Jay Podein, manager at the park, stated at the Planning Commission hearing that the lease agreement states that no parking would be allowed on the streets, but it hasn't been enforced for 2-3 years. For safety issues during an emergency they would like to start enforcing the no parking. Roeder stated that City Ordinance requires an additional parking space as part of their site improvements. She noted that the current expansion has 3 stalls in the driveway. Currently, there are 38-40 spaces available for overflow parking. It was noted that parking would be allowed during the day/evenings and that no parking would only be enforced over-night. The Planning Commission recommend the variance based on their Findings of Facts.

Motion by Anderson, second by Uptagrafft to approve Resolution 2017-3, A Resolution Approving the Parking Variance for Southern Hills/Northridge. Unanimously approved.

**B. Annexation – Midwest Baptist Church-** Mayor King opened a public hearing to consider the annexation request for Midwest Baptist Church. There being no comments, the public hearing was closed. Roeder stated that an Agricultural Easement will be signed once the property is sold to WB Properties, LLP for ingress/egress for the Leitzen property.

Motion by Anderson, second by Oeltjen to approve Resolution 2017-4, A Resolution Between the City of Stewartville and High Forest Township Extending the Corporate Limits of the City of Stewartville, subject to the agriculture easement being signed between WB Properties, LLP and Leitzen. Unanimously approved.

**C. Capital Equipment Purchase –** Supervisor Hale is seeking approval to purchase a 2013 GMC Sierra 1500 pickup. Hale noted that he compared vehicles with base pricing from 4 other companies and from State bids. He stated that it was important to stay with a GM product so

that it could be serviced locally. He noted that the total price would be \$20,341 and the Retail Kelly Blue book price was \$21,169. He stated that the Public Works Committee was recommending approval.

Motion by Uptagrafft, second by Beyer to approve the purchase of a 2013 GMC Sierra 1500 for \$20,341. Unanimously approved.

## **VII. MAYOR, STAFF AND CONSULTANTS REPORTS**

### **A. Mayor- King commented on the following:**

- Sympathy to the Families of: Patricia Cox, Duane Helland, Mary Strei, Ann Gallie, Bev Griebenow, Barb Miller, Earl Wampach, Kim Mason, Al Rosin, Florence Reinhart, Charlotte Hanson, Dorothy Sloneker, Vern Meyerhofer and Darlene Helland.
- 21<sup>st</sup> Annual Cabin Fever Flea Market – Saturday, Feb 18<sup>th</sup>
- Stewartville FFA will be hosting a breakfast this Saturday at the school
- SHS will present Alice in Wonderland – Feb 17, 18 19<sup>th</sup>
- Ironwood Springs will hold their annual Pancake Supper on Feb 20<sup>th</sup>
- Free Tax Help available at the Civic Center – for appointments – 287-1958

### **B. City Administrator–**

- Bi-Weekly Report
- MnDOT Outreach Follow-up Letter
- 2016 Permit Summary

### **C. Finance Director –**

- No Report

### **D. Public Works Supervisor –**

- Bi-Weekly Report
- Water/Wastewater Report

### **E. Library Director –**

- No Report

### **F. Fire Chief Report –**

- Fleet Repairs – Engine 2, Rescue 1 and Tanker 1. Continue with training & drills. Thank you to Angelie for her tremendous help with their reporting!

### **G. City Engineer –**

- CIP report will be presented at the next meeting.
- WWTP Mtg on Thursday

## **VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- Chamber of Commerce – No report
- EDA/HRA – CEDA Qtrly Breakfast – Feb 22nd
- Finance- No report
- Library- No report
- Park Board – No report
- Personnel- Minutes of Jan 17<sup>th</sup>
- Planning & Zoning - Minutes of Feb 7<sup>th</sup>
- Public Safety/Safety Committee- No report
- Public Works- Minutes of Feb 10<sup>th</sup>

- J. RAEDI – No report
- K. ROCOG- No report
- L. STEW180– No report
- M. Transit Advisory Committee – No report

**IX. COMMUNICATIONS**

- A. Sheriff's Newsletter

**X. RECOGNITION OF GUEST(S) OPEN MIC - None**

**XI. ADJOURN – Motion by Anderson, second by Beyer to adjourn. Unanimously approved.**

Respectfully submitted,

Cheryl Roeder  
City Clerk