

**City of Stewartville
City Council Annual Meeting Minutes
Stewartville City Hall
February 28, 2017**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL Mayor King called the meeting to order on February 28, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Supervisor Hale and Library Director Johnson.

III. APPROVAL OF AGENDA

Motion by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Uptagrafft, second by Beyer to approve the City Council meeting minutes of February 14, 2017. Unanimously approved.

Motion by Beyer, second by Uptagrafft to approve the Joint Council-Township meeting minutes of February 16, 2017. Unanimously approved.

V. FINANCE AND BUDGET

Motion by Anderson, second by Oeltjen to approve the accounts payable listing. Unanimously approved.

VI. GENERAL BUSINESS

A. 2017 CIP - City Engineer Obernolte presented the plans and specifications for the proposed 2017 CIP. Obernolte noted that Public Works Director Stevens has reviewed the plans and the project includes sidewalks on the north side of 6th Street NE, curb/gutter, new road, utility connections, storm water mains, subdrains and new water mains. Sewer mains will not be replaced. The new estimated cost of the project is \$1.35 million, down from the feasibility study cost of \$1.6 million. Bid opening is scheduled for March 28th at 10:00 a.m. with construction starting the first part of May and ending by Labor Day 2017.

Motion by Uptagrafft, second by Beyer to approve Resolution 2017-5, A Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for 2017 Street & Utilities Improvements (6th Street NE and Fairway Court North). Unanimously approved.

B. Annexation – Midwest Baptist Church- It was brought to City Clerk Roeder's attention from the Board of Administrative Hearings that the joint Orderly Annexation Agreement between the City and High Forest Township needed to be renewed. The Township Board is expected to sign the agreement at their next meeting on March 7th which will extend the contract for five years. Due to this oversight, we need another motion to approve the annexation of Midwest Baptist Church.

Motion by Beyer, second by Anderson to approve Resolution 2017-6, A Resolution Extending the Joint Resolution for Orderly Annexation Between the City of Stewartville and High Forest Township. Unanimously approved.

Motion by Anderson, second by Uptagrafft to approve Resolution 2017-7, A Resolution Between the City of Stewartville and High Forest Township Extending the Corporate Limits of the City of

Stewartville, subject to the agriculture easement being signed between WB Properties, LLP and Leitzen. Unanimously approved.

- C. Strikers Bar** – A request had been received by Strikers Bar to utilize MN State Statute 340A.404 Sub.4 to sell intoxicating liquor at the Civic Center for a wedding on April 21, 2017.

Motion by Beyer, second by Oeltjen to authorize Strikers to utilize MN Statute 340A.404 Sub. 4 to sell intoxicating liquor at the Civic Center as requested, subject to proper application. Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** King commented on the following:

- Sympathy to the Families of: Gladys Holst, Mert Jacobson and Caleb Nystuen
- SYAA Spring soccer registration now open until March 5th
- Free Tax Help available at the Civic Center – for appointments – 287-1958
- 2nd Annual Toast and Taste to be held March 24th – event tickets and raffle tickets are now on sale
- Congratulation to Jim and Irene Elton – celebrated 60th wedding anniversary on February 23th.
- Boy Scout's Chili Feed – Sunday March 5th from 11 a.m. to 2 p.m. at Sportsman's Club
- Dad's Belgium Waffle Breakfast – Sunday March 12th from 8:30 to 12:30 at the American Legion – hosted by the Stewartville Lions
- People's Energy Annual Meeting at the Rochester Event Center on March 22nd – registration begins at 10 a.m., meeting at 11:00 followed by a light lunch – open to the public
- The new Stewartville Library opened its doors this week in 1992 – cost of the new library was \$460,000

- B. City Administrator-**

- Bi-Weekly Report
- Stew 180 having problems due to a hack of some of the program codes
- City is to host the next joint meeting with School Board, City of Racine and Chamber of Commerce – tentative schedule is for April 11, 5:30 p.m., at City Hall.
- Reminder – Council Workshop, Friday March 3rd from 10 a.m. to 2 p.m. at Racine City Hall

- C. Finance Director -**

- Audit will begin on March 14th
- Finance meeting scheduled for March 1st at 4:30 p.m.

- D. Public Works Supervisor -**

- Bi-Weekly Report
- Staff attended an information class on the Emerald Ash Borer that has hit this area

- E. Library Director –**

- January Monthly Report

- F. Fire Chief Report –**

- No report

- G. City Engineer –**

- No report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce – No report
- B. EDA/HRA – Minutes of February 21st
- C. Finance- No report
- D. Library- Beyer noted that there is an opening on the Library Board that needs to be filled
- E. Park Board – No report
- F. Personnel- No report
- G. Planning & Zoning - No report
- H. Public Safety/Safety Committee- No report
- I. Public Works- No report
- J. RAEDI – No report
- K. ROCOG- No report
- L. STEW180– No report
- M. Transit Advisory Committee – Need to appoint a member to sit on the Committee

IX. COMMUNICATIONS

- A. Chamber E-News – February 27th thru March 3rd
- B. Preliminary Agenda for March 3rd Council Workshop

X. RECOGNITION OF GUEST(S) OPEN MIC - None

XI. ADJOURN – Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Barbara Neubauer
Finance Director