

STEWARTVILLE FIRE DEPARTMENT VOLUNTEER FIREFIGHTER APPLICATION



Nature of Work

The Firefighter position is an entry level position responsible for preventing and mitigating fires and other emergency incidents. Duties of this position include, but are not limited to, facilitating fire prevention activities, educational programs, and collaborative working relationships with response partners and citizens; pre-planning, responding to, and evaluating fire, rescue, and emergency medical incidents; maintaining department property and equipment; and preparing records and reports. Firefighters are expected to do their best to answer all calls for service when available.

Minimum Qualifications

- High School diploma or equivalent GED.
- Due to the hazardous work in this position, qualified candidates must be at least 18 years of age.
- Valid driving privileges in the State of Minnesota.
- Be free from any physical/psychological condition which might adversely affect the individual's performance of the duties of firefighter.
- Be free from any criminal history which might adversely affect the individual's ability to become certified or licensed as a firefighter and emergency medical responder in the State of Minnesota.
- Completion of and certification as a Minnesota MFSCB Firefighter II within 24 months of firefighter probationary period completion.
- Completion of and certification as a Minnesota EMSRB Emergency Medical Responder or higher within 24 months of firefighter probationary period completion.
- Able to respond in a safe manner from their residence to the Stewartville Fire Hall within 10 minutes or are employed within Stewartville and have authorization from their employer to leave work for emergency calls for service.

Scope of Examinations

Physical Agility Examination: This examination will demonstrate the candidate's strength, agility, and endurance. The Physical Agility Test may consist of the following events:

Opening A Hydrant
Stair Climb
Dummy Drag

Hose Drag
Hose Roll Raise

Ladder Carry
Ladder Raise

Candidates are given ten minutes in which to complete all events. However, each event must be successfully completed before proceeding to the next event.

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Oral Interview: The oral interview consists of a series of questions presented to the applicant by the Stewartville Fire Department Executive Board. The responses are scored by the Executive Board.

Entrance Examinations

Each qualified applicant for the position of Firefighter shall complete the following examinations:

- | | |
|-----------------------------|------------|
| 1. Application | Pass/Fail |
| 2. Physical Agility Test | Pass/Fail |
| 3. Oral Interview | Pass/Fail |
| 4. Background Investigation | Pass/Fail |
| | 100 points |

All candidates who successfully pass all portions of the Entrance Examination shall be placed on a list in rank order and certified by the Executive Board.

Each candidate for the position of firefighter who is certified as eligible for appointment may be required to successfully pass the following additional examinations prior to employment:

- | | |
|--|-----------|
| 1. Re-evaluated with a oral interview | Pass/Fail |
| 2. Medical Examination | Pass/Fail |
| (Candidates may be required to undergo a drug screening) | |

Miscellaneous

Applications will be kept on file for a period of two years.

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Last Name:	First Name:		MI		
Street Address:	City	State	Zip:	Home Phone No.	Cell No.

Are you 18 years of age or older? **Yes No**

Are you a United States Citizen OR, if not, do you have permission to work in this country? **Yes No**

You agree to complete your certification as a Minnesota MFSCB Firefighter II within 24 months of your firefighter probationary period completion? **Yes No**

- (Failure to become certified as noted above may be cause for separation from the Stewartville Fire Department)

You agree to complete your certification as a Minnesota EMSRB Emergency Medical Responder or higher within 24 months of your firefighter probationary period completion? **Yes No**

- (Failure to become certified as noted above may be cause for separation from the Stewartville Fire Department)

Are you free of any physical/psychological conditions which might adversely affect your ability to perform the duties of firefighter? **Yes No**

Have you been charged with or convicted of a felony in the past? **Yes No**

Are you currently under investigation for or have pending criminal charges? **Yes No**

Do you work within the City of Stewartville? **Yes No**

Will your employer allow you to leave work in the event of a call for service?
Yes No Unknown

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Education /Training

How many years of formal education have you had?

1-12 13 14 15 16 17 18+

School Name & Address	Diploma, Degree, Certificate of Credits Earned	Major
High School/GED		
College or University		
Technical		

Emergency Certifications Completed

Firefighter I: _____

Firefighter II: _____

FR/EMR: _____

(Please attach a copy of certificate(s) of completion to application.)

Driver's License Information

Do you have a valid driver's license? Yes No

Driver's License No: _____

State of Issuance: _____ Class: _____ Expiration: _____

Have you had any moving violations in the last five (5) years? Yes No

If yes, please list charges and
dates: _____

Occupation:

Place of Employment _____

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Tennessee Warning/Data Practices Notice to All Applicants

The Minnesota Government Data Practices Act requires that you be informed of the purposes and intended uses of the information you provided to the City of Stewartville during the application process or during employment. Any information about yourself that you provide will be used to identify you as an applicant and to assess your qualifications for employment with the City. If you wish to be considered for employment, you are required to provide the information requested in the Application for Employment. If you refuse to supply information requested by the City, it may mean your application will not be considered.

You are hereby advised that, under Minnesota law, the following information given by an applicant is considered to be public; veteran status, relevant test scores, rank on our eligible list; job history; education and training; work availability.

As an applicant, your name is considered private until you are certified as eligible for appointment to a position or when applicants are considered by the appointing authority to be finalists for a position with the City of Stewartville. "Finalist" means an individual who is selected to be interviewed by the appointing authority prior to selection.

The data concerning you, which is placed in your application folder or in your personnel file and which is not listed as public, is private. This private data will be shared with you and those members of the City staff who need it to process the application, update your personnel record, evaluate your work performance and if you are handicapped, provide the necessary accommodations.

It may be shared with the following: persons authorized to have access to the information under State or Federal law; persons authorized by Court Order to have access to the information; and persons to whom you consent in writing to have access to the information.

With the exception of racial and ethnic data, the data you give us about yourself is needed to identify you and to assist in determining your suitability for the position for which you are applying. Racial and ethnic data is used in summary form by the City's Affirmative Action Program to monitor protected class employment and to meet Federal, State and Local reporting requirement. Furnishing racial and ethnic data about yourself, as well as your social security number, is voluntary.

I certify that answers herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in the Application for Employment as may be necessary in arriving at an employment decision. I understand that this application is not, and is not intended, to be a contract for employment.

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In the event of employment, I understand that false or misleading information given in my application, or interview(s), may result in discharge. I understand also, that I am required to abide by all rules and regulations of the Stewartville Fire Dept and the City of Stewartville.

I certify that I have read the "Notice to Application" regarding the Minnesota Data Practice Act (MN Statutes 1301-1390), and I understand my rights as a subject of data.

Applicant
Signature _____ **Date** _____

I hereby give authorization to the City of Stewartville to conduct a background check and to release information to Stewartville Fire & Rescue.

Full Name: _____

Previous Names: _____

Date of Birth: _____

Driver's License: _____

Residence Address: _____

Applicant Signature _____ Date _____