



# 2024 Residential Exterior Beautification Program

Stewartville Economic Development Authority

## Program Intent

Stewartville's Economic Development Authority (EDA) was established to attract, promote, and develop an economically sound future for the Community. The EDA's objective is to make Stewartville an even better place to live, work, and do business.

The EDA established this program with the intention to enhance and improve the outward appearance of residential housing within the City of Stewartville. This program is designed to encourage the beautification of existing single family homes.

# Program Funding

**\$25,000** total has been designated for the program

The program will accept applications starting **June 1st, 2024**. Applications will be reviewed in the order they were received, no applications will be accepted after **September 31st, 2024**

All projects must be completed with submitted invoices and completed photos on or **before December 1st, 2024**. Any projects not completed and/or submitted for reimbursement by that time will not be eligible for reimbursement irrespective of approval.

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Applicants have the option to apply for one of the two project types included in the program.

**Match Requirement:** 25% of total project cost

**Minimum Grant Project:** \$1,000

## **Option 1 - Hired Contractors**

- Up to **\$5,000**
- Requires two estimates for project completion
  - Estimates must be of the equivalent project scope

## **Option 2 - DIY Projects**

- Up to **\$2,500**
- Requires two prices for all materials used for project completion
  - Estimate must be of the equivalent project scope

# Eligible Properties & Projects

## Eligible Properties:

- Existing single-family homes within Stewartville City limits with county-assessed property values under \$200,000.
- Eligible properties must be zoned residential.
- Single family homes within the business district are deemed eligible.
- This program is only eligible for homeowners.

*\*Please note: Property must not have any outstanding obligations to the City (including delinquent payments or property taxes), applicant must own the property and project must have all required permits and approvals (if necessary).*

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## Eligible Projects:

Projects must enhance and improve the aesthetics of the property. Projects must be highly visible.

- Decorative railing
- Landscaping rock
- Decorative fencing
- Front door replacement
- Permanent landscaping and green space, i.e. the addition of trees, shrubs, or planters
- Improvement of steps
- Decorative brick ( on house )
- Painting of exterior including necessary scraping, repairing and preparation for completion.
- Tree/Stump removal
- Power washing of building exterior.
- Exterior lighting
- Garage door replacement
- Structure removal

# Application Process

Applicants must submit a complete application, including necessary attachments, to City Hall no later than the 2nd Monday of the month for consideration at that month's EDA meeting. The EDA will not consider retroactive approval of projects.

**NO WORK MAY BEGIN PRIOR TO EDA APPROVAL.**

**Incomplete applications will be neither accepted nor reviewed.**

All applications will be reviewed in the order they were received.

Applications will be denied if, in the sole opinion of the EDA, the proposed improvements do not follow these guidelines or improve the general character of the building and community as a whole.

Reimbursement will be provided to approved applicants only after submittal of proof of payment and photos of the completed project.

Any changes in project details or amounts will need to be resubmitted for approval.

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*Questions? Please reach out to Sandra Drees at [sdrees@stewartvillemn.com](mailto:sdrees@stewartvillemn.com) for additional assistance!*



# 2024 Residential Exterior Beautification Program Application

*We, the undersigned certify that the information submitted is true and accurate to the best of our knowledge, that we have read, understand, and will comply with the program guidelines. We understand that this application will be reviewed based on the information provided herein and that if the final project does not meet minimum program guidelines, the City reserves the right to deny payment.*

*We confirm that if approved, the City may use the project details and photo's in promotional/publicity materials, events, etc. But for the assistance provided through this program by the Stewartville Economic Development Authority, we would not have the resources to complete this project or to complete this project to the extent that we will with assistance.*

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Name (Printed)

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Name (Printed)

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Signature

Date

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Signature

Date

# 2024 Residential Exterior Beautification Program Application

## **Required Application Documentation**

- Completed application form
- Cost estimates/pricing from at least 2 vendors/stores (for equivalent project scope)
- Project plans AND drawings/sketches.
- Picture of property before work begins.
- Email confirmation from City Clerk Roeder (croeder@stewartvillemn.com) that the project is compliant with permitting and ordinances.

## **Required Documentation for Reimbursement**

- Picture of property after work is finished.
- Proof of payment such as paid invoice, receipt, etc.