

**City of Stewartville  
City Council Meeting Minutes  
Stewartville City Hall  
July 25, 2017**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** Mayor King called the meeting to order on July 25, 2017 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Supervisor Hale, Project Coordinator Stevens, Library Director Johnson and City Clerk Roeder

**III. APPROVAL OF AGENDA**

Motion by Uptagrafft, second by Oeltjen to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Anderson, second by Beyer to approve the Council minutes of July 11, 2017. Unanimously approved.

Motion by Oeltjen, second by Uptagrafft to approve the CIP Workshop meeting minutes of July 10, 2017. Unanimously approved.

**V. FINANCE AND BUDGET –**

Accounts Payable - Motion by Beyer, second by Oeltjen to approve the accounts payable listing. Unanimously approved.

Finance Director Neubauer presented the 2<sup>nd</sup> Qtr Financial Report. Neubauer noted that these were the 2<sup>nd</sup> Qtr Financial reports ending June 30, 2017. She noted that the percent of budget should be no more than 50%. She reminded Council that this report does not reflect first half of the property taxes and LGA payments as they are received in July.

**VI. GENERAL BUSINESS**

**A. Olmsted County All -Hazard Mitigation Plan** – Schimmel has been working with Olmsted County Emergency Management and other communities in updating the All-Hazard Mitigation plan for the years 2017-2021, which is required by the Dept of Homeland Security. The adoption of the plan will allow eligibility for any related federal grant assistance.

Motion by Anderson, second by Oeltjen to approve Resolution 2017-17, Adopting the Olmsted County All-Hazard Mitigation Plan. Unanimously approved.

**B. Striker's Liquor License Transfer** – Striker's is requesting to utilize MN State Statute 340A.404 Sub 4, to sell intoxicating liquor at the civic center for wedding on Sept 30, 2017.

Motion by Beyer, second by Anderson to approve the request as submitted. Unanimously approved.

## **MAYOR, STAFF AND CONSULTANTS REPORTS**

- A. Mayor**- King commented on the following:
- Sympathy to the Families of: Verna Haack, Bernie Gardner, Stanley Lexvold, JoAnne Wile, Marilyn Dickie and Howard Rasmussen
  - Welcome to our new Superintendent Belinda Selfors
  - Hunchback of Notre Dame will be presented by the Community Theatre
  - SHS Dance Team will hold a BBQ fundraiser on July 28<sup>th</sup> at Fareway
  - Ironwood Springs Miracles Happen Fest is July 28-30<sup>th</sup>
  - Dog Days of Summer will be held Aug 3<sup>rd</sup>
  - National Night Out – August 1<sup>st</sup>
  - Received comments regarding the parks and how great they look – thanks Public Works!
- B. City Administrator**–
- Bi-Weekly Report
- C. Finance Director** -
- No Report
- D. Public Works Supervisor** –
- Routine Maintenance, painted light poles on 2<sup>nd</sup> Ave NW, alley work is completed, found Ash bore in NE section
  -
- E. Project Coordinator**
- Monthly Report
  - Curbing was poured at Golfview Village 5<sup>th</sup>.
- F. Library Director** -
- Monthly Report
- G. Fire Chief Report** –
- No Report
- H. City Engineer** –
- Monthly Status Report

## **VII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Chamber of Commerce: No Report
- B. EDA/HRA: Minutes of July 18th
- C. Finance: No Report
- D. Library: No Report
- E. Park Board: No Report
- F. Personnel: No Report
- G. Public Safety/Safety Committee: National Night Out – Aug 1st
- H. Public Works: No Report
- I. RAEDI: No Report
- J. ROCOG: No Report
- K. STEW180: No Report
- L. Transit Advisory Committee: No Report

**VIII. COMMUNICATIONS**

**IX. RECOGNITION OF GUEST(S) OPEN MIC**

**X. ADJOURN** – Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk