Application Number:_ Related Records:____



Olmsted County Planning Department Inspections Division 2122 Campus Dr SE, Suite 100

1

2122 Campus Dr SE, Suite 100 Rochester, MN 55904 P: 507-328-7100 F: 507-328-7958 planningweb@co.olmsted.mn.us

BUILDING PERMIT APPLICATION

Mandatory Submittal Information

- 1. 2 copies of site plan including distances from other structures, property lines, public streets, easements, septic tanks, drainfields and all wells
- 2. 2 sets of drawings with specifications per type of structure
- 3. Energy calculations (new homes only)
- 4. Townhome fire sprinkler (new townhome structures only)
- 5. Other information may be required depending on the scope of work

Site Address:

Township/Section	Subdivision	Block	Lot	Parcel

Applicant (select one):	Property Owner	y Owner Contractor/Professional		Other (describe):		
		Scope of Work				
Describe project in detail:						
		Property Owner				
Full Name:		Phone:	Email:			
Address:						
General Contractor/Professional						
Company Name:		Phone:	Email:			
Contact Name:	Stat	State License Number:		te:		
Address:						
	Arch	itect/Designer/Engine	eer			
Company Name:		Phone:	Email:			
Contact Name:	State Registration Number:					
Address:						
Other Contractors						
Well Contractor:	Nev	v Well Existing Well	Number of Bedr	rooms including future:		
Septic Contractor:	Nev	v Septic Existing Sept	tic Garbage Dispos	al: Yes No		
Footing Contractor:		Poured Wall Contract	tor:			

Form – Building Permit Application Rev. June 2021

Application Number: Related Records:			
Trade Contractors			
Plumbing/Gas Contractor:	Plumbing Valuation (Materials + Labor):		
Mechanical/AC Contractor:	Mechanical Valuation (Materials + Labor):		
Fireplace Contractor & Quantity:	Fireplace Valuation (Materials + Labor):		

Electrical permitting information can be obtained at https://www.dli.mn.gov

Project Descriptions

Residential (new)	Commercial (new)	Fire Sprinkler	
Footing/Foundation	Footing/Foundation	Stand-alone	
Single Family	Church/Religious	Multiple Use (domestic)	
Two Family	Hospital/Institutional	Water Cond. Equip	
Duplex	Hotel/Motel	Yes	
Townhome	Industrial/Warehouse	No	
Condo	Office/Bank	Size of Structure:	
Multi-Family (3 & 4 units)	Parking Garage	Certification Number:	
5 or more units	Public Works & Utilities	Miscellaneous	
Garage slab only	Recreational	Nonresidential building	
Garage	School/Educational	(accessory structure)	
Number of Cars:	Service/Repair Station	Structures other than buildings	
Attached	Sign	(fences, pools, retaining walls,	
Detached	Dimensions:	carport, etc.)	
Residential (existing)	Height:	Other:	
Footing/Foundation	Number of Faces:	other	
Deck	Valuation:		
Addition	Retail/Customer Services		
Alteration	Commercial (existing)		
Garage Addition	Footing/Foundation		
Number of cars:	Addition		
	Alterations		

Valuation of materials and labor (only for alterations not including change of finished square

Construction Type:

Square Footage					
(only for basement finish, additions or new structures)	Above Basement	Basement – Select: Finished Unfinished Semi-Finished Finish Existing	Garage and/or Accessory Structure	Porch and/or Stoop	Deck

Disclaimer and Signature

I hereby apply for a building/zoning permit, and I acknowledge that the information above is complete and accurate; that the work will be in conformance with the ordinances of Olmsted County and with the Minnesota Building Codes; that I understand this is not a permit, but only an application for a permit, and work is not to start without a permit; and that the work will be in accordance with the approved plan in the case of work which requires a review and approval of plans.

Applicant Signature:

Zoning Review					
Zoning District:		Site Plan:	Acres:		
Required Setbacks:	Front	Side	Rear	Side Street	
Comments:					
Zoning Administrator:				Date:	

Date: