

**City of Stewartville
City Council Meeting Minutes
Stewartville City Hall
January 9, 2018**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER – ROLL CALL Mayor King called the meeting to order on January 9, 2018 at 7:00 pm. Present: King, Anderson, Uptagrafft, Beyer and Oeltjen. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Supervisor Hale, City Engineer Jenna Obernolte, Fire Chief Swisher and City Clerk Roeder

III. APPROVAL OF AGENDA

Motion by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion by Oeltjen, second by Uptagrafft to approve the Council meeting minutes of December 12, 2017. Unanimously approved.

V. FINANCE AND BUDGET –

Accounts Payable - Motion by Beyer, second by Uptagrafft to approve the accounts payable listing. Unanimously approved.

VI. GENERAL BUSINESS

A. Annual Mtg – Mayor King presented the 2018 Appointments and Designations along with the 2018 Meeting Schedule.

Mayor King appointed Craig Anderson as Deputy Mayor. Other designations are:

Official Newspaper	Stewartville Star
Official Depositories	Eastwood Bank, First Farmers Bank, Premier Bank, Root River Bank, FM Bank, 4-M (MN Municipal Money Market), Northland Securities Edward D. Jones, Smith, Barney, Shears Morgan Stanley, Baird and Area Banking Institutions Melanie Leth, Weber, Leth & Woessner, PLC
City Attorney	Smith Schaefer & Associates
City Auditor	Jenna Obernolte, SEH
City Engineer	

Mayor King stated that the City has been having on-going discussions with SEH and have a follow up meeting this month. He noted that the City was very happy with Jenna Obernolte but had some things to clarify with the company in regards to contracts and billing. He asked that Council approve SEH with conditional approval.

City Administrator Schimmel stated that a survey had been sent out regarding the start time of the meetings. He asked Uptagrafft his wishes as he would be the tie breaker between 6pm and 7pm. It was decided that the meetings would stay at 7pm for 2018.

Motion by Uptagrafft, second by Beyer to approve the 2018 Designations, with a conditional approval of SEH Inc. Unanimously approved.

- B. Olmsted County Maintenance Agreement-** Public Work Director Hale was recommending approval of the agreement which covers .84 miles beginning at the intersection of Hwy 63 and County Rd 106; thence easterly turning south into LaPoint Dr. SE. The contract amount was for \$3,408.08.

Motion by Beyer, second by Uptagrafft to approve the annual contract as submitted.
Unanimously approved.

VII. MAYOR, STAFF AND CONSULTANTS REPORTS

- A. Mayor-** Mayor King commented on the following:
- Sympathy to Families of: Lawrence Richardson, Harvey Weaver, Albert Bierly Sr. Mabry Taylor, Wyatt Cox, Katherine Rosecke, Paul Ness, Wayne Brooks, James Kelly Sr., Mary Thompson and Mary Ness
 - Congratulations to Deputy Strelow and Brittany in welcoming their new baby girl – Lakin Rae on January 2nd.
 - Sheriff Torgerson and other members of his department will host a “community drug awareness and trends” meeting at the PAC Stewartville tomorrow night from 6:30-8:30.
- B. City Administrator–**
- Bi-Weekly Report
- C. Finance Director -**
- No Report
- D. Public Works Supervisor –**
- Bi-Weekly Report
- E. Library Director -**
- No Report
- F. Fire Chief Report –**
- Monthly report, noting that 2107 ended with 557 calls - up from 510 in 2016.
- G. City Engineer –**
- Project Status Report

VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS

- A. Chamber of Commerce: No Report
- B. EDA/HRA: No Report
- C. Finance: No Report
- D. Library: No Report
- E. Park Board: No Report
- F. Personnel: No Report
- G. Planning & Zoning: No Report
- H. Public Safety/Safety Committee: Minutes of Dec 12th
- I. Public Works: No Report
- J. ROCOG: No Report
- K. STEW180: No Report
- L. Transit Advisory Committee: No Report

IX. COMMUNICATIONS

A. SEMLM – January Minutes & SEMLM/CEDA Economic Impact Study

X. RECOGNITION OF GUEST(S) OPEN MIC

XI. ADJOURN – Motion by Anderson, second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder
City Clerk