**City of Stewartville**

**City Council Meeting Minutes**

**Stewartville City Hall**

**October 11, 2016**

1. **PLEDGE OF ALLEGIANCE**
2. **CALL TO ORDER – ROLL CALL** Mayor King called the meeting to order on October 11, 2016 at 7:00 pm. Present: King, Stensrud, Timm, Anderson and Uptagrafft. Also Present: City Administrator Schimmel, Public Works Director Stevens and City Clerk Roeder.
3. **APPROVAL OF AGENDA**Motion by Uptagrafft, second by Stensrud to approve the agenda. Unanimously approved.
4. **APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Timm, second by Anderson to approve the minutes of September 27, 2016. Unanimously approved.

1. **FINANCE AND BUDGET**

Motion by Anderson, second by Stensrud to approve the accounts payable listing. Unanimously approved.

1. **GENERAL BUSINESS**
2. **Outdoor Event** – Char Petrich appeared before Council seeking an Outdoor Event application for the DC Dash. She noted that it was a 5K walk/run fundraiser for the 8th grade which will help pay for the trip to Washington DC.

Motion by Timm, second by Anderson to approve the Outdoor Event Application.

1. **Variance Request – 1113 Petersen Lane NW-** Kha Hollstein appeared before Council to request a 5’ variance from the 10’ separation between structures requirement – Section 1305.05 in order to build a 9x16 shed. He noted that the shed will be similar to the house w/siding and brick. He will be using the shed to store lawn and snow equipment. Due to the slope of the back yard, he is unable to place it in his rear yard. Councilmember Timm reported that the Planning Commission was recommending approval.

Motion by Timm, second by Anderson to approve Resolution 2015-26, A Resolution approving the request for a variance at 1113 Petersen Lane NW based on the Findings of Facts. Unanimously approved.

1. **Garbage Disposal Discussion –** Mayor King reminded Council that at the June 14th meeting, Dr. Ellen Nelson appeared before them to request that Council approve an inclusive garbage hauler for the City. Anderson stated that as a citizen he would rather have a choice of which company to use. He stated that he felt the choice would out weigh what he thought the actual reduction of wear and tear of the streets might be. Stensrud stated that he would like to see it continue as is, noting that he is in favor of free enterprise. Timm stated that she hasn’t heard a lot of requests to change and she also likes having choice of her business transactions. Uptagrafft didn’t feel that switching to one hauler would cut down on the traffic on streets, noting that they were built to withstand garbage trucks, buses and Fed Ex/UPS. King stated that he wanted to make his own choice and wouldn’t appreciate government taking that away. After discussion, Mayor King called for a vote. The agenda item was dropped due to lack of a motion to approve one inclusive hauler.
2. **Resolution for Current Services-** Mayor King reported that Neubauer was looking for approval of a Resolution approving assessments of outstanding charges to properties. He noted that the charges include utilities, mowing and sidewalk installation.

Motion by Stensrud, second by Uptagrafft to approve Resolution 2016-27, a Resolution Adopting Special Assessments for Current Service. Unanimously approved.

1. **Civic Center Cleaning Contract-** Due to the resignation of one of the cleaning contractor’s the Personnel Committee was recommending the approval of entering into a contract with Matthew Gunderson for $20/hr to clean after events.

Motion by Stensrud, second by Timm to approve the contract with Matthew Gunderson. Unanimously approved.

1. **City Welcome Entrance Signs-**  Councilmember Uptagrafft was asking Council to consider updating the Welcome signs. He noted that the signs were starting to show wear and tear and felt that they could either be re-stained/painted or replaced if needed. He also asked consideration of adding two signs to the East and West entrances to town. Schimmel stated that when the original signs were designed, it was a joint effort between the Chamber and City. He noted that that option could be looked at again or work with the EDA in marketing efforts. Schimmel stated that we would also work with the area organizations sign to update that at the same time, if they were willing to do so.

Motion by Anderson, second by Timm to move ahead with getting prices, etc. Unanimously approved.

1. **MAYOR, STAFF AND CONSULTANTS REPORTS**
2. Mayor- King commented on the following:
	* Sympathy to the Families of: Marge Snyder, George Fowler, Loren Hammermister and Betty Koski
	* Happy 90th Birthday to Arlene Hanken
	* Fire Fighters are celebrating Fire Prevention Week – residents enjoyed a delicious breakfast last Sunday and tomorrow is the open house
	* Stewartville’s 1st Flea Market will be held on Saturday from 8-5
	* Anti-bulling fundraiser will be Oct 21st & Oct 22nd – Spook City in the Woods in Racine
	* Anne Wyant benefit will be held at Striker’s on Oct 22nd
	* Thank you to the Morning Lions for another successful Fall Festival
	* Thank you to the Chamber of Commerce on a successful Pets in the Park event
3. City Administrator–
	* Bi-Weekly Report
	* Lions Club and Boy Scouts will be refurbishing the Meadow Park pavilion this Saturday.

1. Finance Director
	* No Report
2. Public Works Director –
	* Starting the leaf program this Friday
	* Sledding Hill seeding will be taking place
	* Parks will be shut down this week
	* WWTP continues to progress
	* Water/Wastewater Report
3. Library Director -
	* No Report
4. Fire Chief Report –
	* No Report
5. City Engineer **–**
	* Project Status Report
6. **COMMITTEE, COMMISSIONS AND BOARD REPORTS**
7. Chamber of Commerce: Gwen Ravenhorst has resigned as Chamber Coordinator
8. EDA/HRA: Minutes of Sept 20th; EDA also recognized Manufacturer’s Week
9. Finance: Minutes of Oct 5th
10. Library: No Report
11. Park Board: No Report
12. Personnel: No Report
13. Planning & Zoning: Minutes of Oct 4th
14. Public Safety/Safety Committee: No Report
15. Public Works: No Report
16. RAEDI: Minutes of June 28th
17. ROCOG: Minutes of July 29th; Schimmel also reported on the consideration of a joint road project for 15th Ave. NE. He noted that ROCOG wouldn’t take a roll in the project and that since it was a township road, High Forest Township would need to be the lead on the improvement project.
18. STEW180: No Report
19. Transit Advisory Committee**:**  No Report
20. **COMMUNICATIONS**
21. Sheriff’s Dept October Newsletter
22. **RECOGNITION OF GUEST(S) OPEN MIC -** None
23. **ADJOURN –** Motion by Anderson, second by Uptagrafft to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder

City Clerk