

City of Stewartville  
Open Mic Policy  
And  
Meeting Etiquette

1. This section of the agenda, known as the "Open Mic" is for citizen input. Each speaker is limited to 4 (four) minutes of speaking time, with each topic being limited to 15 minutes.
2. When addressing the Council, each person shall stand at the podium and state his/her full name and address in an audible tone for the permanent record.
3. Comments should be limited to four (4) minutes unless the Mayor grants further time. All comments should be directed to the Council as a body and not to any individual Council Member, City Staff or any other individual in attendance.
4. The Mayor does request that speakers at the open mix be respectful and considerate of the Council, staff and other member of the audience. Anyone not adhering to this request will be asked to leave.
5. No formal Council action will be taken on items discussed in the open mic forum, with the exception of a referral to staff or committee for a future report.
6. After everyone in the audience wishing to speak has given his/her comments, or at the end of the allowed time for public comment, the Mayor shall close the open forum.

Adopted March 25.08