

**City of Stewartville  
City Council Meeting Minutes  
Stewartville City Hall  
June 28, 2016**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER – ROLL CALL** Mayor King called the meeting to order on June 28, 2016 at 7:00 pm. Present: King, Stensrud, Anderson, Timm and Uptagrafft. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and City Clerk Roeder.

**III. APPROVAL OF AGENDA**

Motion by Timm, second by Anderson to approve the agenda. Unanimously approved.

**IV. APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Stensrud, second by Uptagrafft to approve the minutes of June 14, 2016. Unanimously approved.

**V. FINANCE AND BUDGET**

Motion by Timm, second by Uptagrafft to approve the accounts payable listing. Unanimously approved.

**VI. GENERAL BUSINESS**

**A. NW Improvements – Change Order #1-** City Engineer Jenna Obernolte appeared before Council to answer questions on the change order. She stated that during the construction phase of the utility extension, Elcor Construction encountered ground water during most of the sanitary sewer extension. They submitted an original expense of \$127,652 for dewatering of the project. It was decided that for the portion of the project near the river, dewatering should have been expected but not for the length of the project. Based on the project reports from Jake Samuelson, SEH inspector on the project, an amount of \$55,000 was justified to pay for the unexpected work.

King stated that the City should have been notified about the ground water situation earlier and not at the end of the project. He thanked Samuelson for keeping accurate notes that saved the city money.

Motion by Timm, second by Stensrud to approve the NW Improvement Project Change Order #1 for \$55,000. Voting in favor: Timm, Stensrud, Anderson and King. Voting against Uptagrafft. Motion carried.

**B. WWTP-Phase III – Professional Services for Construction Administration – SEH** Engineer, Tom Madden appeared before Council to present the professional service contract not to exceed \$111,700. He noted that on August 25, 2015 Council approved to enter into contract not to exceed \$125,000 and only included plans and specs. At that time only an estimate for the contract could be given.

Stensrud questioned how much time the inspector would be at the site. Madden stated that it depended upon what action was going on and if it was general or critical.

Motion by Anderson, second by Uptagrafft to enter into a Construction Administration Professional Services Contract with SEH, not to exceed \$111,700. Voting in favor: Anderson, Uptagrafft, Timm and King. Voting against: Stensrud. Motion carried.

**C. Transfer of Liquor License** – Grand Rounds is requesting to utilize MN State Statute 40A.404 Sub. 4, to give samples of intoxicating liquor at Florence Park on July 3, 2016.

Motion by Anderson, second by Stensrud to approve the transfer subject to proper application. Unanimously approved.

**VII. MAYOR, STAFF AND CONSULTANTS REPORTS**

**A. Mayor-** King commented on the following:

- Sympathy to the Families of: Ray Thompson, Vena Blackstock, Rosemary Ptacek, Deloris Johnson, Opal Peters and Cody Brown
- Congratulations to Bill & Karen Granahan as they celebrate 50 years together.
- Stewie Cruisers are at Striker's every Friday night from 5-8
- All American Co-op will be giving away free root beer floats on Wednesday June 29<sup>th</sup> at the Farmers Market
- The Sears House has announced its summer hours – July 10<sup>th</sup> and 24<sup>th</sup> and Aug 14<sup>th</sup> and 28<sup>th</sup> from 2-5 pm. I think people would be amazed at what is all held in that little house on Main St. Lots of great local history – make a stop this summer!
- June 30<sup>th</sup> is Gospel Music Bash #3! Musicians from many locales will sing God's praises at the Stewartville Performing Arts Center. The music has always been great – get your tickets now!
- Summerfest is right around the corner – the volunteers are working hard to make sure this is a grand event! Be sure to help support these activities by buying a raffle ticket! Pay special attention to our Grand Marshall's this year – it's our very own Gary & Patty!
- Owen only has 15 hours left of his 28 day career! Thanks for everything Owen!!

**B. City Administrator-**

- Bi-Weekly Report

**C. Finance Director**

- Received a grant from the MN TWINS – Fields for Kids program. It will be used for fencing to make fields for little league. The \$21,000 project will be paid for between the Park Board, Adult Softball Program and SYAA.

**D. Public Works Director –**

- 11<sup>th</sup> Ave. NW has been paved
- CIP – going well despite the rain
- WWTP – clearing trees, etc.
- Crew is working on the finishing touches for Summerfest
- Councilmember Stensrud mentioned his thanks for the parks looking great!

**E. Library Director -**

- Monthly Report

**F. Fire Chief Report –**

- No Report

**G. City Engineer –**

- No Report

**VIII. COMMITTEE, COMMISSIONS AND BOARD REPORTS**

- A. Chamber of Commerce: Summerfest Schedule
- B. EDA/HRA: Minutes of June 21<sup>st</sup>
- C. Finance: No Report
- D. Library: No Report
- E. Park Board: No Report
- F. Personnel: Minutes of May 31<sup>st</sup>
- G. Planning & Zoning: No Report
- H. Public Safety/Safety Committee: No Report
- I. Public Works: No Report
- J. RAEDI: No Report
- K. ROCOG: No Report
- L. STEW180: No report
- M. Transit Advisory Committee: No Report

**IX. COMMUNICATIONS**

- A. MN Energy – Hearing Notice

**X. RECOGNITION OF GUEST(S) OPEN MIC** - Mike Simmons – 108 5<sup>th</sup> Ave. NE – thanked public works for fixing the manhole on 5<sup>th</sup> Ave. NE. Also asked about the drainage behind his property and presented pictures from recent rainstorm events. He asked that this area be looked at and for some assistance with a solution. Stevens stated that he has looked at this in the past and that it's a natural flow of water. He stated that he would check it out again. Council thanked Mike for stopping at the meeting.

**XI. ADJOURN** – Motion by Anderson, second by Uptagrafft. Unanimously approved.

Respectfully submitted,

Cheryl Roeder  
City Clerk