**City of Stewartville**

**City Council Meeting Minutes**

**Stewartville Fire Hall**

**September 27, 2016**

1. **PLEDGE OF ALLEGIANCE**
2. **CALL TO ORDER – ROLL CALL** Mayor King called the meeting to order on September 27, 2016 at 7:00 pm. Present: King, Stensrud, Timm, Anderson and Uptagrafft. Also Present: City Administrator Schimmel, Finance Director Neubauer, Public Works Director Stevens, Library Director Johnson and City Clerk Roeder.
3. **APPROVAL OF AGENDA**Motion by Uptagrafft, second by Anderson to approve the agenda. Unanimously approved.
4. **APPROVAL OF COUNCIL MEETING MINUTES**

Motion by Timm, second by Stensrud to approve the minutes of September 13, 2016. Unanimously approved.

1. **FINANCE AND BUDGET**

Motion by Stensrud, second by Uptagrafft to approve the accounts payable listing. Unanimously approved.

1. **GENERAL BUSINESS**
2. **Public Hearing – 2016 CIP**– Mayor King opened a public hearing to consider the proposed assessments for the improvements on 3rd Ave. NE, 4th St. NE, 5th St. NE and 6th Ave. SW Neubauer outlined the City requirements, noting that according to State Statute if there were any objections, they need to be turned in prior to the ending of the public hearing. Neubauer stated that the final cost was 1,576,802. She noted that the City share was $1,287,649 and that $289,153 would be assessed to property owners. Neubauer outlined the appeal process for those in attendance.

Mayor King asked if there were any questions or objections. As there were none, Mayor King closed the hearing and opened the Council meeting.

Motion by Timm, second by Uptagrafft to approve Resolution 2016-24, A Resolution Adopting Assessments for the 2016 CIP Project. Unanimously approved.

1. **Tax Abatement Request-** Neubauer reported that Integrity Commercial Holdings LLC was applying for Tax Abatement for their trucking transfer building. She stated that Council needed to set a public hearing to consider the abatement, noting that the request was for 10 years with a maximum not to exceed $81,230.

Motion by Timm, second by Stensrud to approve Resolution 2016-25, A Resolution Setting a Hearing Date of October 25, 2106. Unanimously approved.

1. **Liquor License Transfers –** Skip & Dale’s and Strikers were requesting to utilize MN State Statute 340A.404 Sub 4, to sell intoxicating liquor at the Civic Center on Oct 8th and Oct 29th.

Motion by Anderson, second by Stensrud to approve the requests, subject to proper application. Unanimously approved.

1. **MAYOR, STAFF AND CONSULTANTS REPORTS**
2. Mayor- King commented on the following:
   * Sympathy to the Families of: Dale Michaelson, Danny Ryan, Frances Restall and Jim Wuertz
   * Morning Lions Fall Festival – Oct 1st
   * BCI Open House – Oct 1st
   * Pets in the Park – Oct 8th
   * Fire Fighters Breakfast – Oct 9th
   * Fire Fighters Open House – Oct 12th
3. City Administrator–
   * Bi-Weekly Report
   * Attended the MN Warn meeting, noting that there were many cities experiencing flooding from the recent rainfalls

1. Finance Director
   * No Report
2. Public Works Director –
   * CIP – Contractor is starting on the punch list
   * Sledding Hill would be finished this week
   * Work continues on WWTP
   * Parking lot/trail projects are waiting until it dries up
   * Put in sidewalk/fall protection at Florence Park
   * Two water breaks from the hydrant flushing
   * Winterizing the pool
3. Library Director -
   * Monthly Update
4. Fire Chief Report –
   * No Report
5. City Engineer **–**
   * Obernolte reported on the WWTP project
   * Working on final items of the NW Improvements
   * Presented a cost of advanced warning of the curve on 20th/11th – Council agreed that Stevens should pursue ordering signs and placing them.
   * BCI is working with Peoples Cooperative Power on the lights for 11th Ave
6. **COMMITTEE, COMMISSIONS AND BOARD REPORTS**
7. Chamber of Commerce: **e-**News and Election Forum – Oct 6th
8. EDA/HRA: No Report
9. Finance: No Report
10. Library: No Report
11. Park Board: No Report
12. Personnel: Minutes of Sept 16th
13. Planning & Zoning: Minutes of Sept 13th
14. Public Safety/Safety Committee: Homecoming this week
15. Public Works: No Report
16. RAEDI: No Report
17. ROCOG: No Report
18. STEW180: No Report
19. Transit Advisory Committee**:**  No Report
20. **COMMUNICATIONS**
21. City Administrator Schimmel read a thank you note from the City of Lanesboro, thanking Mayor King for helping out their public works employees when they were experienced a flat tire on Hwy 30.
22. **RECOGNITION OF GUEST(S) OPEN MIC -** None
23. **ADJOURN –** Motion by Anderson, second by Stensrud to adjourn. Unanimously approved.

Respectfully submitted,

Cheryl Roeder

City Clerk